

# Town of Thetford Vermont

3910 Vermont Route 113 • P.O. Box 126 • Thetford Center, VT 05075  
802-785-2922 • www.thetfordvt.gov

**Selectboard Regular Meeting Minutes**  
**Thetford Town Offices**  
**(w/Virtual Attendance Option)**  
Monday, March 9, 2026, 7:00  
PM

Selectboard Members Present: David Forbes, David Goodrich, Sharon Harkay, Li Shen, Steve Tofel

Others Present: Town Manager Brian Story, Capacity Study Committee Members Leah Bloch, Cathee Clement, Leif LaWhite, Tim Taylor, John Walker, and Planning Commission Members Helen Carter, Karen Brown, Liz Ryan Cole, Didi Pershouse, Emma Cushman, Cynthia Shelton, Scott Carter

Brian Story called the meeting to order at 7:00 PM.

**1. Agenda Review**

No changes to the agenda.

**2. Election of the Selectboard Chair**

**Motion** by David Goodrich to nominate Sharon Harkay as the Selectboard Chair for the coming year. No discussion. VOTE -All in favor.

**3. Election of the Selectboard Vice-Chair**

**Motion** by Sharon Harkay to nominate David Goodrich as the Selectboard Vice-Chair. No discussion. VOTE-All in favor.

**4. Revision and Adoption of the Selectboard Procedures Policy**

The Selectboard reviewed the procedures policy from 2025 and noted places where the dates needed to be changed. Brian will update the document.

**Motion** by Steve Tofel to adopt the 2026 Rules of Procedure. No discussion.  
VOTE - 4-0-1, Li Shen abstained.

**5. Notes from the Selectboard Chair**

Sharon reminded the Board members that as committee/commission liaisons they should reach out to members whose terms are expiring this year to see if they want to be reappointed. The members should submit an email stating their intentions and the committee/commission chairs should send a letter of support. The plan is to reappoint or newly appoint people in April. Sharon also mentioned that they will be discussing the future of the Treasure Island Committee.

**6. Town Manager Report**

Brian said he wanted to call attention to mud season this year, as it's anticipated to be rough. Drive carefully and if a road seems impassible, a different route may need to be found. Travel in the mornings if you are driving a heavier vehicle, as the roads will soften up during the day.

Li Shen noted that Casella trash and recycling trucks are driving on Poor Farm Road.

Brian said these trucks do not have special dispensation, nor are they considered an essential service so he will reach out to Casella.

**7. Committee and Commission Reports**

David Forbes said Dave Joyce has applied for membership to the Housing Committee and will submit a letter to the Selectboard. There was a report on the number of transports Upper Valley Ambulance did for Thetford. Steve Tofel said the Cemetery Commission will be holding a walk-through at the East Thetford Cemetery for the RFQ (Request for Quote) that they have issued for cleaning and repairing gravestones. It was noted that Jim McCracken is stepping down as the Conservation Commission Chair.

**8. Public Comment**

Emma Cushman made the point that a lot of the possible activities for the Timothy Frost Building are already occurring across the street at the Thetford Center Community Association, which has her thinking about cost-benefit. Would the town consider the idea of an investment in the Community Association as a testbed for the events at Timothy Frost before the larger investment is made.

Cynthia Shelton expressed her opinion on the importance of the minutes of governing bodies and her concern about the state of the current minutes of the Selectboard.

**9. Presentation of the Capacity Study Results with the Capacity Study Steering Committee**

Members of the Steering Committee gave commentary on what they considered to be highlights of the report, and how the Selectboard could make the best use of the information.

Dubois and King, the project consultants, will be invited back in April to present the results of the study and take questions from the community. The study and a link to a survey will be posted on the town's website.

**10. Discussion of the official/unofficial status of the Friends of Timothy Frost Building Group.**

Sharon opened the discussion by saying that some residents had expressed concerns that the work of the group has not been transparent. The question of whether it should be a formal committee of the town was asked, which would mean that they have to follow Vermont's Open Meeting Law. After much discussion it was decided that no changes would be made to the group, and Brian will reach out to the Secretary of State's office about their current process.

**11. Liquor Control Board for Action on the Annual Renewal of Baker General Store**

**Motion** by Sharon Harkay to suspend the Selectboard meeting and convene the Liquor Control Board. No discussion. VOTE -All in favor.

**Motion** by Sharon Harkay to approve the request of Baker General Store on Route 113 in Post Mills to renew their second-class liquor license, their tobacco license and their tobacco substitute endorsement. No discussion. VOTE-All in favor.

**Motion** by Sharon Harkay to adjourn the Liquor Control Board and reconvene the Selectboard meeting. No discussion. VOTE-All in favor.

**12. Warrants**

#8.1 \$30,294.67

#9.1 \$2,063.87

#10.1 \$10,508.00

#7.2 \$8,897.66

#6.3 \$4,558.23

#5.4 \$33,600.95

**Motion** by David Forbes to accept the warrants as presented on March 9, 2026. No discussion. VOTE - All in favor.

**13. Minutes**

**Motion** by David Goodrich to accept the minutes from Monday, February 2, 2026 as edited. No discussion. VOTE - All in favor.

The minutes of the February 23, 2026 meeting will be taken up at a future meeting.

**14. Anticipated Executive Session to Discuss an Employee Evaluation as Allowed by 1. V.S.A. § 313(a)(3)**

**Motion** by Sharon Harkay to enter executive session to discuss an employee evaluation as allowed by 1 V.S.A. § 313(a)(3). No discussion. VOTE -All in favor. The Selectboard exited executive session at 9:13 PM. No action taken.

**15. Adjourn**

**Motion** by Steve Tofel to adjourn the meeting at 9:35 PM. No discussion. VOTE-All in favor.

Respectfully submitted by Martie Betts.