



Town of Thetford Vermont

3910 Vermont Route 113 · P.O. Box 126 · Thetford Center, VT 05075
802-785-2922 · Thetfordvt.gov

Selectboard Meeting *Draft* Agenda
Thetford Town Offices
(w/Virtual Attendance Option)
Monday, April 6, 2026 7:00 PM

To connect to Zoom via computer: <https://us02web.zoom.us/j/88354391166>

To connect via phone only: +1 (646) 558 8656 | Meeting ID: 883 5439 1166

7:00 PM – Call to Order

1. Agenda review
2. Notes from the Selectboard Chair
3. Town Manager report
 - Green Up Day
 - Comments for Capacity Study
4. Committee and commission reports
5. Public comment
6. Discussion of the addendum to the Town purchasing policy regarding consideration of human rights
7. Discussion of securing liability insurance for the June SQC event
8. Appointments to Town committees, commissions, and other positions
9. Adoption of Vermont Road and Bridge Standards
10. Approval of 2027 Grants in Aid Letter of Intent
11. Warrants
12. Minutes
13. Adjourn

Town of Thetford

Human Rights Equipment Procurement Policy

Purpose

This policy was developed as a response to an anti-apartheid pledge passed at the 2025 Thetford Town Meeting. Its purpose is part of a larger effort to further the Town of Thetford's commitment to a high level of fiscal, social, and environmental responsibility, and to define the process for procuring high value capital equipment products in a responsible manner. The Town of Thetford will prioritize vehicles and equipment that have a relatively lower negative societal impact.

Policy Organization

This policy interacts with and enhances the Town of Thetford Purchasing Policy. It does not exempt any purchase from meeting all the relevant requirements of the Town of Thetford Procurement Policy.

Any capital equipment purchase over \$350,000 should be considered through the framework created in this policy. Purchases that do not entirely consist of Town funds may or may not follow the additional requirements of this policy.

This policy provides a framework to utilize when making purchasing decisions, helping to ensure that the purchases the Town makes are in line with its stated goals and objectives related to human rights. The Policy outlines procedures that ensure that the Town utilizes its resources to best meet the Town's operational needs.

Nothing in this policy shall be construed as requiring a department, vendor or contractor to procure goods or services that do not perform adequately for their intended use or are not available at a reasonable price or in a reasonable period of time. Decisions regarding adequacy or suitability for use shall be at the discretion of the Selectboard.

Definitions

"Emergency Purchase/Repair/Replacement" is defined as a purchase, repair, or replacement for which immediate action is needed to avoid harm to Town property or personnel, and/or would substantially impact the Town's ability to provide adequate services. The Town Manager shall have full discretion to determine what constitutes an Emergency, and whether, in light of the emergency situation, the procedures defined in this Policy should apply as defined or in an amended form.

“Large Capital Equipment” is defined as durable equipment valued at \$350,000 or more, purchased for use by town employees.

Procedure

Large Capital Equipment

For Large Capital Equipment purchases, as defined in this Policy, a review by the Town Manager and a Selectboard designee is required.

1. Determine Scope

Once a relevant purchase is deemed necessary, the process starts as defined by the Town of Thetford Purchasing Policy. If a sealed bid is required: every received bid will be subject to assessment. If a sealed bid is not required: at least two qualified vendors capable of providing the relevant products will be selected and shared with the Selectboard designee.

2. Human Rights Assessment

The Town Manager and Selectboard designee will review the vendors and manufacturers using the American Friends Service Committee database (<https://investigate.info>), and other databases as deemed necessary.

3. Report

The Town Manager and Selectboard designee will write a report of their findings and purchase recommendation to the Selectboard.

4. Decision

The Selectboard will make the final purchasing decision using the report in addition to the relevant Purchasing Policy requirements.

Exception

The following exception may apply, however there must be written documentation created and maintained that outlines the process and rationale for such an exception.

Emergency Purchases.

The Selectboard or their designee may make purchases for the purpose of meeting the public emergency without complying with the purchasing process. Emergency purchases may include immediate repair or replacement of town vehicles or equipment if the delay in

such a repair or replacement would endanger persons or property or result in substantial impairment of the delivery of Town services.

DRAFT



Town of Thetford Vermont

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802-785-2922 · Thetfordvt.gov

Insurance Options for Semiquincentennial Celebration

The proposed event on June 20 at the Thetford Green will require insurance coverage in order to secure permission from the state for their parking plan. There are two options to assist with insurance coverage:

1. Event Insurance

Insurance may be purchased from GatherGuard for the event. Their rates are dependent on certain specifics of the vendors and other workers at the event. Their prices range from \$150 to \$1,000 (or higher) for coverage with a \$1,000,000 limit.

2. Extending Town's Insurance

The town currently is currently insured for similar events. If the celebration becomes a town sponsored event instead of an independent activity, then the town's existing insurance policy will provide coverage. This would require an action by the Selectboard to sponsor the event, and staff time to actively participate in the planning and the event itself.



Fw: Conservation Commission Reappointment

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 1:47 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Matthew Parno <parnomd@gmail.com>
Sent: Sunday, March 15, 2026 1:47 PM
To: Thetford Selectboard <selectboard@thetfordvt.gov>
Subject: Conservation Commission Reappointment

Dear Thetford Selectboard,

My first term on the Thetford Conservation Commission is coming to an end and I would like to request a reappointment. I have the support of commission chairs and would love to continue serving our town in this way.

Thank you for your consideration,
Matthew Parno



Fw: DRB

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 1:48 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Sue Howard <showard@thetfordvt.gov>
Sent: Thursday, March 12, 2026 3:11 PM
To: Sharon Harkay <sharkay@thetfordvt.gov>
Subject: DRB

Sharon,

I am writing to you as chairperson of the Town of Thetford Selectboard, to request that I may be reappointed to the Development Review Board. I have served for the past year and would like to continue. I bring knowledge as a town lister that is often helpful in our deliberations, in turn I, as a lister, benefit from the expertise that my colleagues on the board bring to the table. It's a good balance. I am hoping you will consider my reappointment. Thank you

Susan Howard

Thetford Board of Listers

3910 Route 113 - PO Box 126

Thetford Center, VT 05075

Office Hours: Tuesday and Wednesday: 8:30 - 4:00

802-785-2922 Ext. 5

Listers@Thetfordvt.gov



Fw: Reappointment to DRB

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 1:47 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Bill Bridge <unharried@yahoo.com>
Sent: Saturday, March 14, 2026 1:45 PM
To: Sharon Harkay <sharkay@thetfordvt.gov>
Cc: Tim Taylor <timhappyhiker2@gmail.com>
Subject: Reappointment to DRB

[You don't often get email from unharried@yahoo.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Sharon,
I would like to be reappointed to the DRB. However, as I have expressed to other members and to Kelly, I feel it's about time to replace me with new and younger blood. With that in mind, we're all on the lookout for potential new members. Until a suitable candidate is found, I'll happily continue to serve. And when a new member is appointed to replace me, I'd happily be an alternate when needed.

Bill Bridge



Re: Term Official Up--Need to Renew

From Mariah Whitcomb <emd@thetfordvt.gov>
Date Fri 3/13/2026 2:23 PM
To Sharon Harkay <sharkay@thetfordvt.gov>
Cc Town Manager <townmanager@thetfordvt.gov>

Hi Sharon

Thank you. Brian and I discussed this prior to town meeting and he noted that this was not a 3 yr appointment. I am interested in continuing.

My appointment as health officer is also up for renewal through the state and I plan to step down from the health officer role.

Thank you.

Mariah

From: Sharon Harkay <sharkay@thetfordvt.gov>
Sent: Wednesday, March 11, 2026 12:37 PM
To: Mariah Whitcomb <emd@thetfordvt.gov>
Cc: Town Manager <townmanager@thetfordvt.gov>
Subject: Term Official Up--Need to Renew

Hi Mariah,

Your 3-year term as EMD was up earlier this month. Please let us know by April 1st if you would like to continue for another term. The selectboard will be acting on reappointments during our meeting on April 6th.

Thanks so much,
Sharon



Fw: Energy Committee--Chuck Cole

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 3:07 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Charles N. Cole <Charles.N.Cole@dartmouth.edu>
Sent: Tuesday, March 31, 2026 2:43 PM
To: Thetford Selectboard <selectboard@thetfordvt.gov>
Subject: Energy Committee

Some people who received this message don't often get email from charles.n.cole@dartmouth.edu. [Learn why this is important](#)

Selecbboard

I am interested in being reappointed to the town Energy Committee. If appointment is possible for 2 yrs rather than 3, I would prefer a 2 yr appointment.



Fw: Reappointment

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 1:49 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Stephen Branchflower <stephen@smithandvansant.com>
Sent: Thursday, March 26, 2026 2:25 PM
To: Thetford Selectboard <selectboard@thetfordvt.gov>
Cc: Sharon Harkay <sharkay@thetfordvt.gov>
Subject: Reappointment

Hello all,

I am interested in being reappointed for yet another 3-year term on the Thetford Hill Historic Preservation Committee.

Thank you!

Best,

-Stephen

--

Stephen Branchflower, AIA
Principal

Smith & Vansant Architects PC
129 South Main Street, Suite 104
White River Junction, VT 05001

O: 802.649.5515 x104

C: 802.369.9536

W: <http://www.smithandvansant.com/>



Fw: Request for Reappointment to Thetford Planning Commission

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 1:50 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Liz Ryan Cole <lizryancole@me.com>
Sent: Thursday, March 12, 2026 6:43 AM
To: Sharon Harkay <sharkay@thetfordvt.gov>
Cc: David Forbes <vtervuren@gmail.com>; Lilian Shen <lilian.shen.vt@gmail.com>
Subject: Request for Reappointment to Thetford Planning Commission

Dear Sharon - I am writing to express my interest in being reappointed to Thetford's Planning Commission. Learning enough to be an effective citizen planner is a challenge. Having now served for multiple terms I feel I can put what I am learning to good use as we plan for the next decades in these challenging times.

Thank you.

liz

Liz Ryan Cole
802.274.1511



TI Committee

From Christopher Leitao <christopher.leitao@gmail.com>
Date Mon 3/2/2026 8:11 AM
To Sharon Harkay <sharkay@thetfordvt.gov>
Cc Town Manager <townmanager@thetfordvt.gov>; Martie Betts <mbetts@thetfordvt.gov>

Sharon,

It seems like the TI Committee has lost its momentum from the past few years. Dale Gephart and David Roth's terms end in 2026 which I assume is this month. Dale does not want to join again and I have not heard from David in a while. I have not been successful recruiting new members. So I think we are going to have to disband the committee. Let me know if there is an official process for this.

With that being said, please reach out if you need help with any TI planning. Megan and I spoke about having a cleanup day and in May, I just need to confirm a date as it gets closer.

Thanks

Chris Leitao

From: Rachael Cook <recreation@thetfordvt.gov>

Sent: Tuesday, March 31, 2026 2:10 PM

To: Sharon Harkay <sharkay@thetfordvt.gov>; Thetford Selectboard <selectboard@thetfordvt.gov>; Brent Mellen <b_mellen@hotmail.com>; Charlotte Rutledge <charlotte284@gmail.com>; Mary Dan Pomeroy <m3pomeroy@yahoo.com>; Megan Lavik <meganilavik@gmail.com>; Nicci Maynard <nicci.maynard@gmail.com>; Treasure Island <treasureisland@thetfordvt.gov>; Christopher Leitao <christopher.leitao@gmail.com>; apom45@icloud.com <apom45@icloud.com>

Subject: Combining the Rec Advisory Counsel and Treasure Island Board

Hello Everyone,

Here is a write up for the proposal of *combining* the Rec Adviodory Council and the Treasure Island Committee.

Name: Parks and Recreation Council "PARC"

Charge (written up by Charlotte Rutledge after consulting with Mary Dan Pomeroy and me on the needs):

"The Parks and Recreation Council is a working advisory body committed to sustaining and improving parks and recreation opportunities for Thetford residents and visitors of all ages.

The Council works in partnership with the Recreation Director to strengthen recreational programming, steward public spaces, and address emerging needs across recreation seasons. In addition to providing input and recommendations, Council members actively contribute to the vitality of the community through hands-on service and community engagement (a suggested 16 hours annually or 4 hours per season)."

Thank you for your consideration.

~**Rachael Cook** (she/her)

Thetford Recreation Director

recreation@thetfordvt.gov

<https://thetfordvt.myrec.com>

802-785-2922 x4



Appointment to the Recreation Advisory Council

From Charlotte Rutledge <charlotte284@gmail.com>

Date Mon 3/16/2026 5:25 PM

To Thetford Selectboard <selectboard@thetfordvt.gov>

Cc Rachael Cook <recreation@thetfordvt.gov>; Martie Betts <mbetts@thetfordvt.gov>; Town Manager <townmanager@thetfordvt.gov>

Dear Thetford Selectboard,

I am writing to recommend the appointment of Chris Leitao to the Recreation Advisory Council for a three year term.

I would also like to let you know that two of our members, Joe Deffner and Andy McGovern are stepping down and not renewing their seats. I would like to renew my own seat and propose I renew for a two-year term to better manage the seat rotations every year.

This will leave us with three seats to fill, one 2-year and two 3-year if we would like to maintain a rotation of 3 seats per year.

Please let me know if you need more information from me at this time. We are working on filling the remaining open seats.

Kindly,
Charlotte

--

Charlotte Rutledge (she/her)

E-mail: charlotte284@gmail.com

Newsletter: [Balanced Diet](#)

Tori Barker, MPH
537 Barker Rd
Post Mills, Vt 05058

Dear Selectboard,

My name is Tori Barker, and I am interested in joining the Thetford Recreation Advisory Council (RAC). I am passionate about expanding and supporting sports and recreational opportunities for youth in our community.

I earned a minor in Coaching from the University of New Hampshire, where I refereed intramural soccer and basketball. Over the years, I have coached a variety of youth sports, including soccer, basketball, and baseball, and have also officiated numerous youth sporting events. Most recently, I led the Thetford Ski and Snowboard program through the recreation department, further strengthening my connection to local families and programs.

In addition to my coaching experience, I currently serve as co-chair of the PTA at Thetford Elementary School. This role has provided me with valuable board leadership experience and presents a unique opportunity to foster collaboration between the PTA and the recreation department.

I also hold a master's degree in public health, which gives me a strong foundation in promoting community well-being and equity. I am committed to ensuring that the RAC continues to provide inclusive and accessible recreational opportunities for all members of our community.

I would be honored to contribute my experience and perspective to the Recreation Advisory Council. Thank you for your time and consideration.

Sincerely,

Tori Barker

Letter of Interest

Thetford Recreation Advisory Council

Dear Members of the Selectboard,

I am writing to express my interest in serving on the Thetford Recreation Advisory Council. I have a strong commitment to community recreation and would welcome the opportunity to contribute my experience and perspective to supporting recreational opportunities that benefit Thetford residents of all ages.

I bring over 15+ years of experience as a youth sports coach, including t-ball, softball, soccer, basketball, and AAU basketball. In addition to coaching, I have personally competed in many of these sports, as well as karate, for many years. These experiences have provided me with a well-rounded understanding of youth development, program structure, teamwork, and the importance of creating positive, safe, and engaging recreational environments.

I also served as a Special Olympics coach in Connecticut, which strengthened my commitment to inclusive and accessible recreation. This role emphasized the importance of thoughtful programming that welcomes participants of all abilities and fosters confidence, connection, and enjoyment.

Through my professional work and community involvement, I have developed strong collaboration, communication, and problem-solving skills. I am particularly interested in supporting youth programming, accessibility, and long-term recreation planning that reflects the needs and character of the Thetford community.

Thank you for considering my interest in serving on the Thetford Recreation Advisory Council. I would be pleased to contribute my time and experience in support of recreational opportunities that strengthen our town.

Sincerely,

A handwritten signature in black ink that reads "Keisha Covey". The signature is written in a cursive style with a large, stylized initial "K".

Keisha Covey



Re: Request to join the Rec Advisory committee.

From Charlotte Rutledge <charlotte284@gmail.com>

Date Fri 3/27/2026 2:56 PM

To Thetford Selectboard <selectboard@thetfordvt.gov>

Cc Martie Betts <mbetts@thetfordvt.gov>; Rachael Cook <recreation@thetfordvt.gov>; Town Manager <townmanager@thetfordvt.gov>

External (charlotte284@gmail.com)

[Graymail](#) [Spam](#) [Phish](#) [More...](#)

Dear Thetford Selectboard,

I'd like to acknowledge Amy Major's interest in joining the RAC and recommend her appointment for a three-year term.

Thank you,
Charlotte

On Fri, Mar 20, 2026 at 9:45 AM Amy Major <amy_maje@yahoo.com> wrote:

Hello everyone,

My name is Amy Doucette and I'm interested in joining the Rec advisory committee.

I grew up in England and moved to the US in 2015, primarily residing in Thetford.

I've got 3 small children, 2nd grade, kindergarten and a toddler.

I chair a Post Mills preschool board and co-chair TESCIA. My goal for the community is providing some fun out of school, family orientated events and I'm hoping that maybe the RAC would be a great place to share some new ideas.

After joining in on the most recent meeting I feel I can offer extra support and ideas for Rachael in regards to sports, which is one of the biggest priorities for the REC and maybe as a committee we could pull together some fundraising ideas (similar to neighboring towns) to add a little bit more of community feels to the Thetford area.

Thankyou for your consideration,
Amy
Sent from my iPhone

--

Charlotte Rutledge (she/her)

From: Christopher Leitao <christopher.leitao@gmail.com>

Sent: Monday, March 16, 2026 10:58 AM

To: Sharon Harkay <sharkay@thetfordvt.gov>

Subject: Re: No Word from Andy or David Regarding Dissolving Treasure Island Committee; RAC

Sharon,

Yes, I am interested in joining the recreation advisory council. In addition to my treasure island work, I have coached baseball, softball, soccer and skiing. I have spoken to Charlotte and will have her send an email as well.

Thanks

Chris



Recreation Advisory Council Candidate Recommendations

From Charlotte Rutledge <charlotte284@gmail.com>

Date Tue 3/31/2026 12:18 PM

To Thetford Selectboard <selectboard@thetfordvt.gov>

Cc Rachael Cook <recreation@thetfordvt.gov>; Martie Betts <mbetts@thetfordvt.gov>; Town Manager <townmanager@thetfordvt.gov>

External (charlotte284@gmail.com)

[Graymail](#) [Spam](#) [Phish](#) [More...](#)

Hello again Selectboard members,

You have received two letters of interest in the past few days from Keisha Covey and Tori Barker expressing their interest in joining the RAC. I would like to recommend both these candidates be appointed to the Council.

Here is a summary of where RAC membership would stand with term end dates if these candidates are appointed (as I understand it):

Megan Lavik - 2027

Nicole Maynard - 2027

Mary Dan Pomeroy - 2027

Brent Mellen - 2028

Charlotte Rutledge - 2028

Chris Leitao - 2029

Amy Doucette - 2029

Keisha Covey - 2029

Tori Barker - 2029

Thank you,
Charlotte

--

Charlotte Rutledge (she/her)

E-mail: charlotte284@gmail.com

Newsletter: [Balanced Diet](#)



Fw: Thetford Housing Committee _ candidate letters of interest and letters of support

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 1:57 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Catherine Clement <catherinedaumclement@gmail.com>
Sent: Wednesday, March 11, 2026 3:47 PM
To: Thetford Selectboard <selectboard@thetfordvt.gov>
Cc: Sarah Martel <martel71@gmail.com>; Pippa Drew <pippa@pippadrew.com>; Daisy Heibel <daisy.hmg@gmail.com>; David Forbes <vtervuren@gmail.com>; David Joyce <david.joyce13@gmail.com>
Subject: Thetford Housing Committee _ candidate letters of interest and letters of support

Some people who received this message don't often get email from catherinedaumclement@gmail.com. [Learn why this is important](#)

Dear Thetford Selectboard,

Please accept the following letters of interest from Pippa Drew (continuing member) and Dave Joyce (new appointment). Additionally, please accept this email as support from the current Housing Committee for Pippa and Dave. We're grateful for their interest and excited to work with them on this important issue for Thetford and our region.

Sincerely,
Cathee Clement for the Thetford Housing Committee
802-359-3436

PIPPA DREW

Dear Sharon Harkay,

I would like to express my interest in continuing my membership on the Thetford Housing Committee. I am a Thetford resident, landlord and former community social worker. Working with my fellow committee members to develop a vision for increased and improved housing in Thetford has been rewarding and exciting. I believe continuing this work is a path to a vibrant future for our town.

Sincerely,
Pippa (aka Helen) Drew

Cell: 802 299 6319

Landline: 802 333 4308

Address: P.O.115, Post Mills, VT 05058

pippa@pippadrew.com

DAVE JOYCE

I'd like to formally express my interest in being appointed to the committee. I'm a principal software engineer in financial technology, working remotely from my home in Thetford, where my family and I have lived for the past ten years. While my professional background isn't in housing directly, I've developed a deep connection to the issue through my nonprofit board work: I served six years on the board of COVER Home Repair, including two years as board chair, and I was recently elected to the board of Safeline. Through COVER in particular, I came to understand firsthand how critical housing stability is to the well-being of our community, and I'm eager to contribute that perspective — along with my collaborative experience and commitment to Thetford — to the committee's mission of expanding affordability at every level.

Best,

Dave Joyce

david.joyce13@gmail.com



Fw: Thetford Housing Committee _ candidate letter of interest and letter of support

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 1:57 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Catherine Clement <catherinedaumclement@gmail.com>
Sent: Wednesday, March 18, 2026 3:20 PM
To: Thetford Selectboard <selectboard@thetfordvt.gov>
Cc: David Forbes <vtervuren@gmail.com>; Pippa Drew <pippa@pippadrew.com>; Daisy Heibel <daisy.hmg@gmail.com>; Matthew.Lyons5@va.gov <Matthew.Lyons5@va.gov>
Subject: Thetford Housing Committee _ candidate letter of interest and letter of support

Some people who received this message don't often get email from catherinedaumclement@gmail.com. [Learn why this is important](#)

Dear Thetford Selectboard,

Please accept the following letter of interest from Matthew Lyons for a new appointment to the Housing Committee. Additionally, please accept this email as support from the current Housing Committee for Matthew. We're grateful for his interest and excited to work with him on this important issue for Thetford and our region.

Sincerely,
Cathee Clement for the Thetford Housing Committee
802-359-3436

MATTHEW LYONS
Hello Sharon and select board members,

My name is Matthew Lyons and I'm interested in joining the Thetford Housing Committee. The reason being is for quite some time during my adult life I've noticed that housing is a constant struggle for the average American. If I can be any part of something that helps the average American get a home, improve their home, or help others do the same I would find great purpose and joy in that.

I believe the lessons that I learn as I go through the v-hip program would be valuable to share amongst the residents of theford and hopefully you think I will be a good fit for such a position.

I thank you all for your time and dedication to your town and your people, I look forward to hearing back from you.

Postscript, if you happen to notice errors in this message it's probably because I'm using speech to text: you have my apologies if such a thing occurs.

Matthew R. Lyons.

CBET, S+

Cell: 530-632-9208

Matthew.Lyons5@va.gov



Fw: Membership Renewal

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 1:58 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Pat Pisano <govehillpisano@gmail.com>
Sent: Monday, December 22, 2025 11:03 AM
To: Thetford Selectboard <selectboard@thetfordvt.gov>
Subject: Membership Renewal

[Some people who received this message don't often get email from govehillpisano@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

I would like to renew my membership with the Thetford Elder Network. My term expires in 2026. I am currently the Chair. We will have an election on 1/6.

I sent a note to Sue Gault since her term expires in 2026 as well. She currently is our Secretary.

I wish you all ha wonderful holiday. Stay warm and well.

Pat Pisano

Sent from my iPad



Fw: Renew TEN Terms-Gault

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 1:59 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Pat Pisano <govehillpisano@gmail.com>
Sent: Monday, December 22, 2025 12:39 PM
To: Thetford Selectboard <selectboard@thetfordvt.gov>
Subject: Renew TEN Terms-Gault

Some people who received this message don't often get email from govehillpisano@gmail.com. [Learn why this is important](#)

I am forwarding this request to you. We are happy to have Sue continue with us. Her role in the Secretary position has been a value to us all.

Pat

Sent from my iPad

Begin forwarded message:

From: Susan Gault <susangaultantiques@gmail.com>
Date: December 22, 2025 at 12:29:54 PM EST
To: Pat Pisano <govehillpisano@gmail.com>
Subject: **Re: Renew TEN Terms**

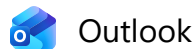
Hi Pat,

Please send this to the selectboard for me.

Dear Thetford Selectboard,

I would like to continue for another term on the Thetford Elder Network Steering Committee.

Sincerely,
Susan Gault



Fw: TEN -- For SB Packet

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Fri 4/3/2026 11:44 AM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: myrs <myrsnh@gmail.com>
Sent: Friday, April 3, 2026 7:36 AM
To: Sharon Harkay <sharkay@thetfordvt.gov>
Subject: TEN

You don't often get email from myrsnh@gmail.com. [Learn why this is important](#)

I am interested in becoming a part of the TEN committee.
Thank you.
Mary Raynes

On Dec 22, 2025, at 10:56 AM, Pat Pisano <govehillpisano@gmail.com> wrote:

Hi Sue.

It looks like the terms for you I expire in 2026. We need to send a note to the Selectboard to express our interest in continuing. Let me know if I can cross this off my to do list.

Pat

Sent from my iPad

From: Pat Pisano <govehillpisano@gmail.com>

Sent: Thursday, March 19, 2026 2:35 AM

To: Martie Betts <mbetts@thetfordvt.gov>; Steve Tofel <stofel@thetfordvt.gov>

Subject: TEN Addition

Sorry this is so late but TEN has a new addition to our group. Please add her to our lineup. I am waiting to get a phone number. I will send that as soon as I receive the info.

Mary Raynes

Thank you.

Pat



Fw: Restorative Justice Reappointment

From David Goodrich <dgoodrich@thetfordvt.gov>
Date Tue 3/31/2026 12:08 PM
To Sharon Harkay <sharkay@thetfordvt.gov>

[Report This Email](#)

From: Scruggs, Michael <Michael.Scruggs@vermont.gov>
Sent: Monday, March 23, 2026 12:35 AM
To: David Goodrich <dgoodrich@thetfordvt.gov>
Subject: Re: Restorative Justice Reappointment

Hi David,

I am interested in continuing on the Restorative Justice Steering Committee.

Thank you,

Mike

Michael Scruggs, Chief of Police
Thetford Police Department
3910 VT Route 113
P.O. Box 126
Thetford Center, VT 05075
P 802-785-2200

From: David Goodrich <dgoodrich@thetfordvt.gov>
Sent: Saturday, March 21, 2026 7:26:44 AM
To: Scruggs, Michael <Michael.Scruggs@vermont.gov>
Subject: Restorative Justice Reappointment

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hi Mike,

Your term on the Restorative Justice Steering Committee is up this year.

Would you like to be reappointed to that?

Thank you,

David Goodrich

From: Town Manager <townmanager@thetfordvt.gov>

Sent: Tuesday, March 17, 2026 8:52 AM

To: Sharon Harkay

<sharkay@thetfordvt.gov>; michael.scruggs@vermont.gov <michael.scruggs@vermont.gov>

Subject: Re: Continuing on Restorative Justice Council

I am willing to continue to serve. I spoke to the rest of the committee recently about my limited availability, and they are comfortable continuing as we have been.

Brian Story

Thetford Town Manager

802.785.2922 x2

Please note that all communications may be subject to public records requests.



Fw: Restorative Justice Emails Needed

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 2:02 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: David Goodrich <dgoodrich@thetfordvt.gov>
Sent: Tuesday, March 31, 2026 12:15 PM
To: Sharon Harkay <sharkay@thetfordvt.gov>
Subject: Re: Restorative Justice Emails Needed

Hi Sharon,

As the chair of the Thetford Restorative Justice Council I wholeheartedly support the re-appointment of both Brian Story and Michael Scruggs to the Restorative Justice Steering Committee.

David Goodrich

From: Sharon Harkay <sharkay@thetfordvt.gov>
Sent: Tuesday, March 31, 2026 11:51 AM
To: David Goodrich <dgoodrich@thetfordvt.gov>
Subject: Restorative Justice Emails Needed

Writing to you as the chair of the RJ Council. I have not received an email from Chief Scruggs regarding his willingness to stay on the Council. And, I have not received an email from you supporting Brian and Chief continuing. Is there any way you can get those to me by Thursday morning, if not before?

Thanks, Sharon



Fw: Town Service Officer and Tri Town Commission

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 2:05 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

From: Sharon Harkay <sharkay@thetfordvt.gov>
Sent: Friday, March 13, 2026 3:10 PM
To: Jessica Eaton <krash537@hotmail.com>; David Goodrich <dgoodrich@thetfordvt.gov>
Subject: Re: Town Service Officer and Tri Town Commission

That's great. Thank you!

From: Jessica Eaton <krash537@hotmail.com>
Sent: Friday, March 13, 2026 3:09 PM
To: Sharon Harkay <sharkay@thetfordvt.gov>; David Goodrich <dgoodrich@thetfordvt.gov>
Subject: Re: Town Service Officer and Tri Town Commission

Yes

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From: Sharon Harkay <sharkay@thetfordvt.gov>
Sent: Friday, March 13, 2026 3:06:45 PM
To: David Goodrich <dgoodrich@thetfordvt.gov>
Cc: Jessica Eaton <krash537@hotmail.com>
Subject: Re: Town Service Officer and Tri Town Commission

Thanks for responding, David. Jessica, are you willing to stay on?
Sharon

From: David Goodrich <dgoodrich@thetfordvt.gov>
Sent: Friday, March 13, 2026 10:07 AM
To: Sharon Harkay <sharkay@thetfordvt.gov>
Cc: Jessica Eaton <krash537@hotmail.com>
Subject: Re: Town Service Officer and Tri Town Commission

Yes, Jessica is needed on the Tri-Town Commission.

Although it is not very active, there should be two representatives from each of the three towns on the commission.

David G

From: Sharon Harkay <sharkay@thetfordvt.gov>
Sent: Wednesday, March 11, 2026 6:11 PM
To: David Goodrich <dgoodrich@thetfordvt.gov>
Subject: Fw: Town Service Officer and Tri Town Commission

David, Could you respond as to whether or not Jessica is needed on Tri Town? Thanks, Sharon

From: Jessica Eaton <krash537@hotmail.com>
Sent: Wednesday, March 11, 2026 5:01 PM
To: Sharon Harkay <sharkay@thetfordvt.gov>
Subject: Re: Town Service Officer and Tri Town Commission

Sure
Not sure if I'm needed on Tritown or not
Dave may know
Jessica

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From: Sharon Harkay <sharkay@thetfordvt.gov>
Sent: Wednesday, March 11, 2026 3:56:50 PM
To: Jessica Eaton <krash537@hotmail.com>
Subject: Town Service Officer and Tri Town Commission

Hello Jessica,
Your term for each of these positions has now lapsed. Would you be willing to continue serving in both capacities? If so, could you please send an email stating that to the selectboard by April 1st. The TSO is still for one year at a time; the Tri Town is for three years.
Looking forward to hearing from you,
Sharon

From: Donn Downey <donndowney@mac.com>
Sent: Wednesday, March 25, 2026 6:07 AM
To: Li Shen <lshen@thetfordvt.gov>
Cc: Sharon Harkay <sharkay@thetfordvt.gov>
Subject: Re: Annual Tree Warden certification reminder

Hi Li, let this email serve as confirmation that I'd be happy to continue as tree warden this year.

Best,
Donn



TRORC Board

From Sharon Harkay <sharkay@thetfordvt.gov>
Date Tue 3/31/2026 2:07 PM
To Town Manager <townmanager@thetfordvt.gov>

[Report This Email](#)

Tim's wish to be reappointed as Thetford's member on TRORC is in paragraph 3.

From: Tim Taylor <timhappyhiker2@gmail.com>
Sent: Wednesday, March 11, 2026 2:23 PM
To: Sharon Harkay <sharkay@thetfordvt.gov>
Cc: Martie Betts <mbetts@thetfordvt.gov>; Town Manager <townmanager@thetfordvt.gov>
Subject: DRB Recommendations

Good Afternoon Sharon,

I am writing in support of the reappointment of both Bill Bridge and Susan Howard to the DRB. Both have served very effectively and have added much to the decision making process. Their institutional knowledge helps inform many decisions. I strongly urge their reappointment.

Bill is hoping to be replaced at some point before his term is up. And we shall immediately start to look/advertise for a replacement. However, I feel it is very important for the prospective member to come to a number of meetings to better understand what we do.

Finally, I am writing to request reappointment as Thetford's member to TRORC. This is an annual position and wish you might consider a 3 year term.

Additionally, Thetford does have an alternate-Jim Masland. His name and position do not appear in the Town Report. He is listed in TRORC's attendance records. His name and position should get added to the Town Report.

Thank you for your consideration.
Tim

PS

I will send you and Brian some TRORC information. I plan to attend your March 16 to inform you on what has been happening on the regional level.

Sent from my iPad

From: Town Manager <townmanager@thetfordvt.gov>
Sent: Tuesday, March 17, 2026 8:51 AM
To: Sharon Harkay <sharkay@thetfordvt.gov>
Subject: Re: TR Transportation Advisory Committee Renewal

I would like to continue to serve, and I do think a longer term would be appropriate.


Brian Story
Thetford Town Manager
802.785.2922 x2

Please note that all communications may be subject to public records requests.



Upper Valley Ambulance

From David Goodrich <dgoodrich@thetfordvt.gov>
Date Fri 3/13/2026 10:03 AM
To Thetford Selectboard <selectboard@thetfordvt.gov>
Cc Town Manager <townmanager@thetfordvt.gov>

 1 attachment (29 KB)
2025 THETFORD CALLS - Selectboard copy.xlsx;

Hello all,

This first part is for Sharon, yes I would like to be re-appointed as Thetford's representative to the Upper Valley Ambulance Board of Directors.

I think that it makes sense to transition to a three year term, I have reviewed the Upper Valley Ambulance By-Laws, they are silent regarding the term length of members of the Board of Directors.

For everyone,

I am attaching a report of all responses that Upper Valley Ambulance made to Thetford in 2025. Interesting reading!

David G



Town of Thetford Vermont

3910 Vermont Route 113 · P.O. Box 126 · Thetford Center, VT 05075
802-785-2922 · Thetfordvt.gov

Insurance Options for Semiquincentennial Celebration

The proposed event on June 20 at the Thetford Green will require insurance coverage in order to secure permission from the state for their parking plan. There are two options to assist with insurance coverage:

1. Event Insurance

Insurance may be purchased from GatherGuard for the event. Their rates are dependent on certain specifics of the vendors and other workers at the event. Their prices range from \$150 to \$1,000 (or higher) for coverage with a \$1,000,000 limit.

2. Extending Town's Insurance

The town currently is currently insured for similar events. If the celebration becomes a town sponsored event instead of an independent activity, then the town's existing insurance policy will provide coverage. This would require an action by the Selectboard to sponsor the event, and staff time to actively participate in the planning and the event itself.

TOWN ROAD AND BRIDGE STANDARDS

(January 21, 2026)

MUNICIPALITY OF Thetford , VERMONT

The Legislative Body of the Municipality of Thetford hereby adopts the following Town Road and Bridge Standards which shall apply to the construction, repair, and maintenance of town roads and bridges.

The standards below are considered minimums. Municipalities that have construction standards / specifications in place that meet or exceed the minimum standards: indicate adoption date and include as Appendix C. **Date of Adoption:** 4/6/2026

Municipalities must comply with all applicable state and federal approvals, permits and duly adopted standards when undertaking road and bridge activities and projects.

Any new road regulated by and/or to be conveyed to the municipality shall be constructed according to the minimum of these standards.

Circle **YES** or **NO** below to indicate town adoption of that section of the Standards

Road and Bridge Standards Sections	Hydrologically-connected road segments*	Non-hydrologically-connected road segments**
Section 1 – Municipal Road Standards	YES (Required by MRGP)	YES (NO)
Section 2 – Class 4 Road Standards	YES (Required by MRGP)	YES (NO)
Town wide		
Section 3 - Perennial stream- bridge and culvert standards	YES (Required by DEC Stream Alteration Standard)	
Section 4 – Intermittent stream crossings	YES NO	
Section 5- Drainage crossings	YES NO	
Section 6 - Roadway construction standards	YES NO	
Section 7 - Guardrail standard	YES NO	
Section 8 - Driveway access standard	YES NO	

Road segments – ANR Resources Atlas includes a map layer of all of Vermont’s municipal roads divided into 100-meter (328 foot) segments, each with a unique identification number.

***Hydrologically-connected road segments** - are those municipal road segments and catch basin outlets, Class 1-4, as shown on the ANR Natural Resources Hydrologically-connected municipal road segment layer (<http://anrmaps.vermont.gov/websites/anra5/>) or the Road Erosion Inventory Scoring (MRGP Implementation Table portal) layer (<https://anrweb.vt.gov/DEC/IWIS/MRGPReportViewer.aspx?ViewParms=True&Report=Portal>).

****Adoption of standards on non-hydrologically-connected road segments** does not indicate that these road segments are then subject to the Municipal Roads General Permit (MRGP).

Municipalities may also find additional resources in the latest version of the *Vermont Better Roads Manual*.
<https://vtrans.vermont.gov/sites/aot/files/Better%20Roads%20Manual%20Final%202024.pdf>

Road and Bridge Standards Sections

Section 1 – Municipal Road Standards - See Appendix A

These standards are required by Act 64 and the DEC Municipal Roads General Permit (MRGP) for hydrologically-connected roads only.

Municipalities may adopt Section 1 Road standards by road type for non-hydrologically-connected roads/segments/catch basins.

Section 2 – Class 4 Road Standards - See Appendix A

Section 3 - Perennial stream - bridge and culvert standards

Bridge and culvert work on perennial stream crossings must conform with the statewide DEC Stream Alteration Standard.

“Perennial stream” means a watercourse or portion, segment, or reach of a watercourse, generally exceeding 0.25 square miles in watershed size, in which surface flows are not frequently or consistently interrupted during normal seasonal low flow periods. Perennial streams that begin flowing subsurface during low flow periods, due to natural geologic conditions, remain defined as perennial. All other streams, or stream segments of significant length, shall be termed intermittent. A perennial stream shall not include the standing waters in wetlands, lakes, and ponds.

Streambank stabilization and other in-stream work must conform with the statewide DEC Stream Alteration Standard.

For River Management Engineer Districts: https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf

Section 4 – Intermittent stream crossings – See Appendix B for sizing table and graphic. These standards are above and beyond the culvert standards in Section 1.

“Intermittent streams” are defined as streams with beds of bare earthen material that run during seasonal high flows but are disconnected from the annual mean groundwater level.

Section 5 – Drainage crossings (NOT perennial or intermittent streams)- Upon replacement, municipally owned or maintained cross culverts shall be a minimum of 18”. Undersized drainage crossings shall be upsized 6-12” if road geometry allows. Indications that a culvert is undersized include a culvert that plugs with sediment and/or gets washed out during rain events.

Section 6 - Roadway construction standards – Sub-base and gravel standards

All new or substantially reconstructed gravel roads shall have 12 inches* thick gravel sub-base, with an additional 3 inches* top course of crushed gravel.

All new or substantially reconstructed paved roads shall have 15 inches* thick gravel sub-base.

*Municipalities shall indicate their own construction criteria.

Section 7 - Guardrail standard

When a roadway, culvert, bridge, or retaining wall construction or reconstruction project results in hazards such as foreslopes, drop offs, or fixed obstacles within the designated clear-zone, the AASHTO Roadside Design Guide will govern the analysis of the hazard and the subsequent treatment of that hazard. For roadway situations, an approved barrier system may be steel beam guardrail with 6-foot posts and approved guardrail end treatment. If there is less than 3 feet from the rail to the hazard, then steel beam guardrail with 8-foot posts shall be used. The G-1D is an example of an approved guardrail end treatment. For bridge rails systems, VTrans bridge rail standards shall be referenced

Section 8 - Driveway access standard

The municipality has a process in place, formal or informal, to review all new drive accesses and development roads where they intersect town roads, as authorized under 19 V.S.A. Section 1111. Municipality may reference VTrans Standard A-76 Standards for Town & Development Roads and B-71a and b Standards for Residential and Commercial Drives; the VTrans Access Management Program Guidelines; and the latest version of the Vermont Better Roads Manual for other design standards and specifications.

Passed and adopted by the Legislative Body of the Municipality of Thetford, State of Vermont on April 6, 2026

Selectboard / City Council / Village Board of Trustees:

Appendix A

MUNICIPAL ROAD STANDARDS

The following standards constitute the minimum required Best Management Practices (BMPs) for municipal roads. These standards shall apply to the construction, repair, and maintenance of all town roads and bridges.

It is the municipality's responsibility to maintain all practices after installation. Roads not meeting these standards must implement the BMPs listed below in order to meet the required town's standards.

Feasibility

Municipalities shall implement these standards to the extent feasible. In determining feasibility, municipalities may consider the following criteria: The implementation of a standard listed in Part 6 of this general permit does not require the acquisition of additional state or federal permits³ or noncompliance with such permits, or noncompliance with any other state or federal law. The implementation of a standard does not require the condemnation of private property; impacts to significant environmental and historic resources, including historic stone walls, historic structures including structures registered on either the Vermont State Register of Historic Places or the National Register of Historic Places, or removing vegetation within 250 feet of a lakeshore; impacts to buried utilities; and excessive hydraulic hammering of ledge. Additionally, the implementation of any standard shall not be required if it would render the road unsafe for travel.

Municipalities shall document in the REI Reassessment each instance where feasibility affects implementation of the standards.

Standards for All Construction and Soil Disturbing Activities

Following construction and soil disturbance on a hydrologically-connected road segment, all bare or unvegetated areas shall be revegetated with seed and mulch, hydroseeded, or stone lined within 5 days of disturbance of soils, or, if precipitation is forecast, sooner. Projects authorized under the Construction General Permit (CGP 3-9020) or Individual Construction Stormwater Permit (INDC) shall instead comply with the terms and conditions of that permit.

Standards for Open Drainage Roads (Not Class 4)

The following are the required standards for all non-compliant hydrologically-connected open drainage roads. To maintain compliance with the requirements of this General Permit, municipalities shall apply these standards to all new construction, general BMP maintenance, and significant upgrades of stormwater treatment practices.

A. Roadway/Travel Lane Standards

1. Roadway Crown

- a. Gravel roads shall be crowned, in or out-sloped:

Minimum: ¼" per foot

Recommended: ¼" – ½" per foot or 2% - 4%.

³ Self-verification under a non-reporting permit category does not constitute a permit for purposes of this section.

b. Paved/ditched roads shall be crowned during new construction, redevelopment, or repaving where repaving involves removal of the existing paving.

Minimum: 1/8" per foot or 1% Recommended: 1% -

2%.

2. Shoulder berms (also called Grader/Plow Berm/Windrows)

Shoulder berms shall be removed to allow precipitation to shed from the travel lane into the road drainage system. Roadway runoff shall flow in a distributed manner to the drainage ditch or filter area and there shall be no shoulder berms or evidence of a "secondary ditch". Shoulder berms may remain in place if the road crown is in-sloped or out-sloped to the opposite side of the road from berm side of road. The shoulder berm standard only applies to open drainage gravel roads.

A. Road Drainage Standards

Roadway runoff shall flow in a distributed manner to grass or a forested area by lowering road shoulders or conversely by elevating the travel lane level above the shoulder. Road shoulders shall be lower than travel lane elevation. If distributed flow is not possible, roadway runoff may enter a drainage ditch, stabilized as follows:

1. For roads with slopes between 0% and 5%: At a minimum, grass-lined ditch, no bare soil. Geotextile and erosion matting may be used instead of seed and mulch. Alternatively, ditches may be stabilized using any of the practices identified for roads with slopes 5% or greater included in Sub-part B.2, below.

Recommended shape: trapezoidal or parabolic cross section with mild side slopes; two foot horizontal per one foot vertical or flatter and 2-foot ditch depth.

2. For roads with slopes 5% or greater but less than 8%:

- a. Stone-lined ditch: minimum 6"- 8" minus stone or the equivalent for new practice construction. Recommended fractured stone with 2-foot ditch depth from top of stone-lined bottom,

- b. Grass-lined ditch with stone check dams⁴, or

- c. Grass-lined ditch if installed with disconnection practices such as cross culverts and/or turnouts to reduce road stormwater runoff volume. There shall be at least two cross culverts or turnouts per segment disconnecting road stormwater out of the road drainage network into vegetated areas or spaced every 160'.

3. For roads with slopes of 8% or greater: Stone-lined ditch. Stone-lined ditches are not required if the toe of the ditch backslope is located outside of the town right-of-way.

- a. For slopes greater than or equal to 8% but less than 10%: minimum 6"-8" minus stone or the equivalent for new construction. Recommended fractured stone with 2-foot ditch depth from top of stone-lined bottom.

⁴ See check dam installation specifications.

b. For slopes greater than 10%: minimum 6-8" minus stone. Recommended 12" minus fractured stone or the equivalent. Recommended 2-foot ditch depth from top of stone-lined bottom.

4. If appropriate, bioretention areas, level spreaders, armored shoulders, and sub-surface drainage practices may be substituted for the above road drainage standards.

C. Drainage Outlets to Waters & Turnouts

Roadway drainage shall be disconnected from waterbodies and defined channels, since the latter can act as a stormwater conveyance, and roadway drainage shall flow in a distributed manner to a grass or forested filter area. Drainage outlets and conveyance areas shall be stabilized as follows:

1. Turn-outs - all drainage ditches shall be turned out to avoid direct outlet to surface waters.
2. There must be adequate outlet protection at the end of the turnout, based upon slope ranges below. Turnout slopes shall be measured on the bank where the practice is located and not based on the road slope.
 - a. For turnouts with slopes of 0% or greater but less than 5%: stabilize with grass at minimum. Alternatively, stabilize using the practices identified in Sub-parts (b)-(c), below, when possible.
 - b. For turnouts with slopes 5% or greater: stabilize with stone.
 - c. For slopes greater than 5% but less than 10%: minimum 6"-8" minus stone or the equivalent for new construction.
 - d. For slopes greater than 10%: minimum: 6-8" minus stone or equivalent for new construction. Recommended 12" minus fractured stone or the equivalent.

D. Municipal Cross Culverts and Intermittent Stream Culverts

1. All municipal culverts- Culvert end treatment or headwall required for areas with slopes 5% or greater, if erosion is due to absence of these structures. End treatment or headwall is required for new construction on road segment slopes 5% or greater.
2. All municipal culverts- Stabilize outlet such that there will be no scour erosion, if erosion is due to absence or inadequacy of outlet stabilization. Stone aprons or plunge pools required for new construction on road segment slopes 5% or greater.
3. Cross culverts- Upgrade to 18" culvert (minimum), if erosion is due to inadequate size or absence of structure.
4. In instances where intermittent streams enter the municipal road drainage network, the Secretary requires culvert sizing based on in-field and mapping techniques described in the Intermittent Stream Crossing Sizing Guidance, found in Appendix B.
5. Drainage culverts conveying perennial waters are subject to coverage under the DEC Stream Alteration General Permit. MRGP Standards do not apply to culverts conveying perennial waters.

6. A French Drain (also called an Under Drain) or French Mattress (also called a Rock Sandwich) sub-surface drainage practice may be substituted for a cross culvert.

E. Driveway Culverts within the municipal ROW

1. Culvert end treatment or headwall required for areas with road segment slopes of 5% or greater, if erosion is due to absence of these structures. End treatment or headwall is required for new construction.
2. Stabilize outlet such that there will be no scour erosion, if erosion is due to absence or inadequacy of outlet stabilization. Stone aprons or plunge pools required for new construction.
3. Upgrade to minimum 15" culvert, 18" recommended, if erosion is due to inadequate size or absence of structure.
4. Intermittent streams may enter the municipal road drainage network, and in these cases, the Secretary requires culvert sizing based on in-field and mapping techniques described in Appendix B.
5. Driveway culverts conveying perennial waters are subject to coverage under the DEC Stream Alteration General Permit.

Standards for Closed Drainage Roads

Catch Basin Outlet Stabilization: All hydrologically-connected catch basin outlets shall be stabilized to eliminate all rill and gully erosion. Catch basin outlet stabilization practices include: stone-lined ditch, stone apron, check dams, culvert header/headwall, and green stormwater infrastructure practices such as bioretention practices, when appropriate.

Standards for Connected Class 4 Roads

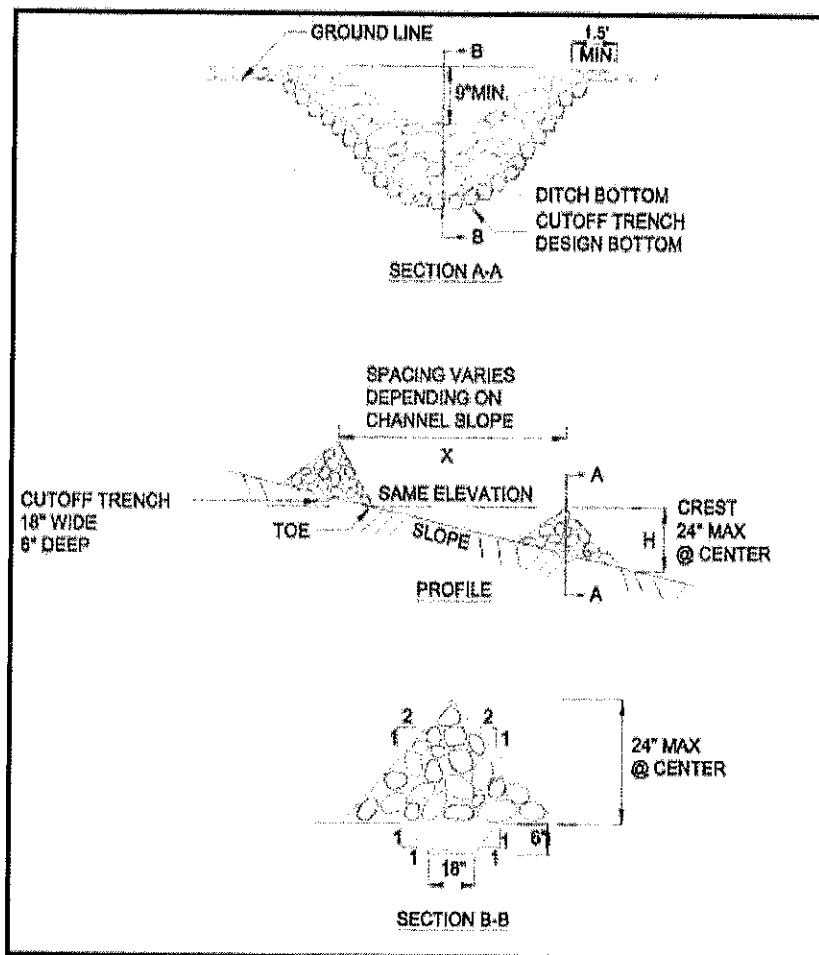
Stabilize any areas of gully erosion identified in the REI with the practices described above or equivalent practices. Disconnection practices such as broad-based dips and water bars may replace cross culverts and turnouts.

Stone Check Dam Specification

- Height: No greater than 2 feet. Center of dam should be 9 inches lower than the side elevation
- Side slopes: 2:1 or flatter
- Stone size: Use a mixture of 2 to 9 inch stone
- Width: Dams should span the width of the channel and extend up the sides of the banks
- Spacing: Space the dams so that the bottom (toe) of the upstream dam is at the elevation of the top (crest) of the downstream dam. This spacing is equal to the height of the check dam divided by the channel slope.

$$\text{Spacing (in feet)} = \frac{\text{Height of check dam (in feet)}}{\text{Slope in channel (ft/ft)}}$$

- Maintenance: Remove sediment accumulated behind the dam as needed to allow channel to drain through the stone check dam and prevent large flows from carrying sediment over the dam. If significant erosion occurs between check dams, a liner of stone should be installed.



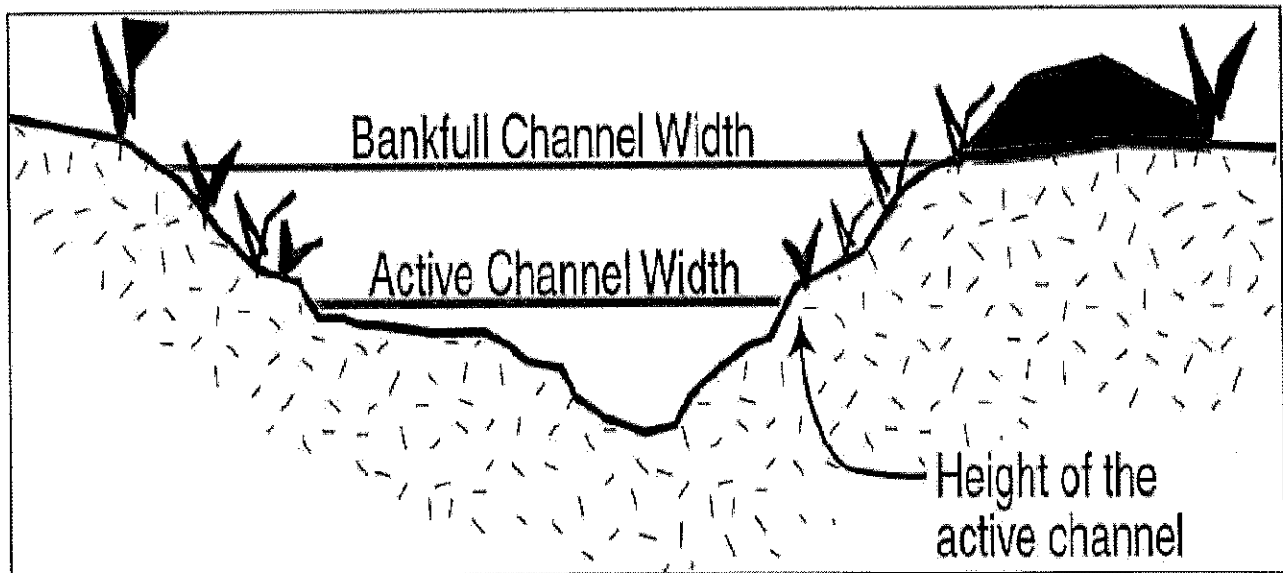
Appendix B. Intermittent Stream Crossing Specification

VT DEC Watershed Management Division Date: June 2022

Per 6.3.D of the Municipal Road General Permit, all municipal road crossings on intermittent streams require sizing of new and replacement structures to be based on the Active Channel Width (ACW).

1. Intermittent streams will be field identified and consist of a defined channel entering the road network and a defined channel leaving the road network. The absence of surface base flows for an extended period of the year and the watershed size, typically under 0.25 mi², differentiates these stream channels from perennial stream channels.
2. Hydraulics sizing of intermittent stream crossings will conform with the VTrans Hydraulics Manual for the roadway classification, Chapter 4 - Table 4-2. The design of these culverts will satisfy criteria in Chapter 6 - section 6.4.
3. Embedment of culverts on intermittent streams is often beneficial for sediment transport and to reduce the need to increase road heights when maintaining adequate cover above the pipe; minimum embedment of 1' for 4-6' culverts.
4. Culvert end treatments are required for intermittent stream crossings. Inlet and outlet headwalls must consist of any combination of VTrans stone fill with a grubbing layer, laid-up stone, reinforced concrete, and/or a culvert end section.
5. Culvert slope to match stream bed slope. Outlet apron at culvert end using of E-stone is recommended – see details.

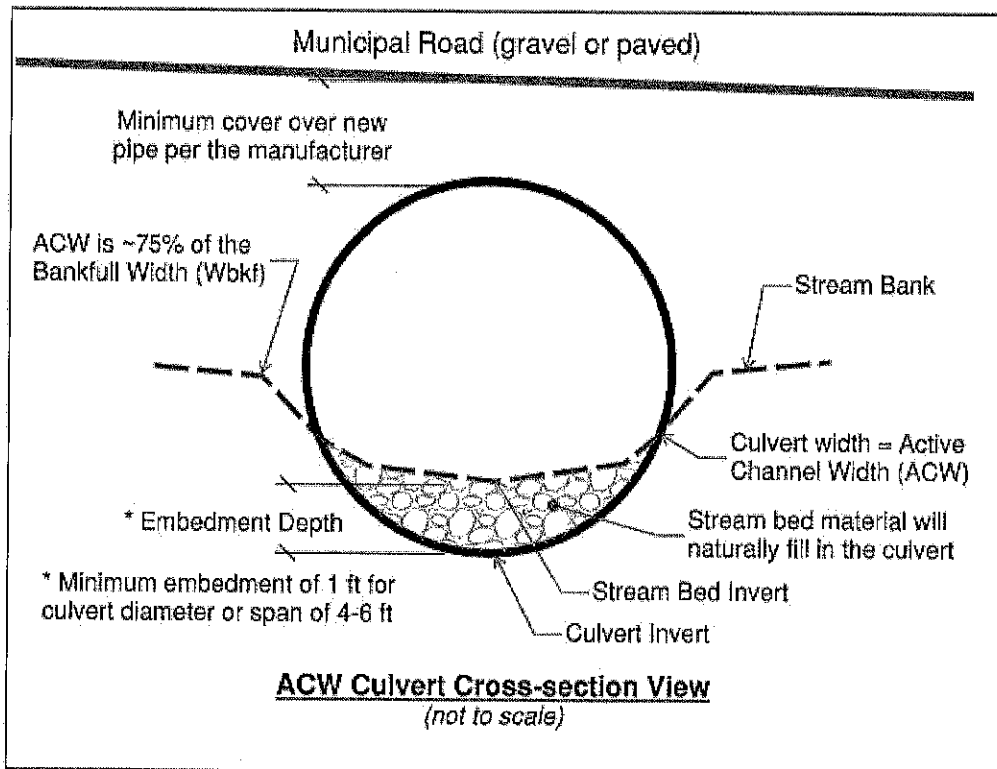
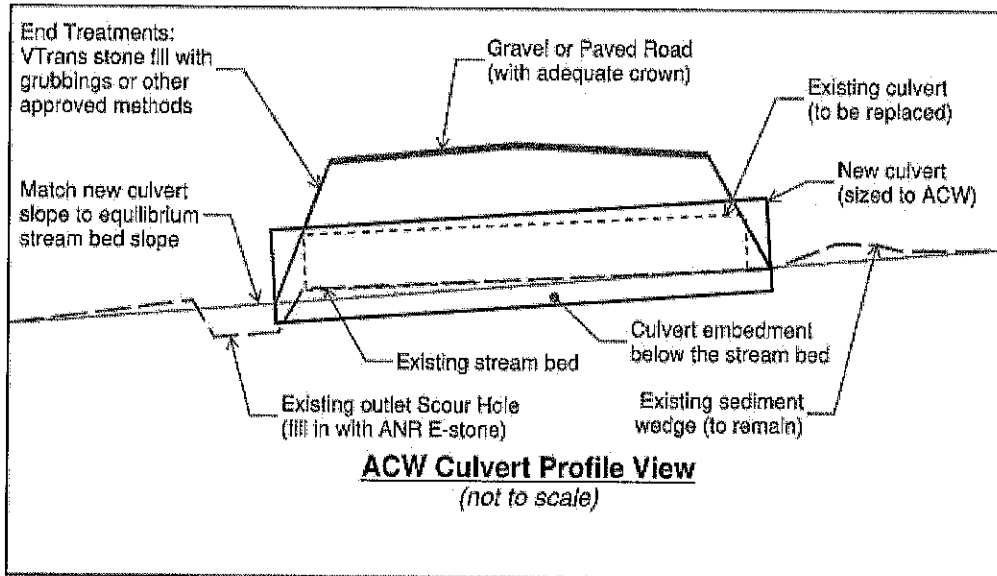
Determining the Active Channel Width on Intermittent Streams



Active Channel Width (ACW) is defined as the limits of streambed scour on banks formed by prevailing stream discharges, measured perpendicular to streamflow. The active channel width is narrower than the bankfull width (~75%) and is defined by a break in slope on the channel bank, typically seen as the edge of permanent vegetation.

Culvert Sizing for Crossings on Intermittent Streams:

Determine the ACW through field measurements, *the culvert sizing will meet or exceed the Active Channel Width*. * To obtain the measurements, go to a typical crossing location and obtain several upstream and downstream Active Channel Width measurements in riffles or straighter sections which are often the narrower channel width locations. * The selected active channel width for the structure will be a representative average of these field measurements.



**Certification of Compliance
for
Town Road and Bridge Standards
and
Network Inventory**

We, the Legislative Body of the Municipality of _____ certify that we have reviewed, understand and comply with the Town Road and Bridge Standards / Public Works Specifications and Standards passed and adopted by the Selectboard / City Council / Village Board of Trustees on _____, 20____.

We further certify that our adopted standards do do not meet or exceed the minimum requirements included in the January 21, 2026 State-approved template.

We further certify that we do do not have an up-to-date highway network inventory which identifies location, size, deficiencies/condition of roads, bridges, causeways, culverts and highway-related retaining walls on class 1, 2, and 3 town highways.

_____ Date: _____

(Duly Authorized Administrator)

For a summary of your community's road and bridge information please visit: tinyurl.com/rdsinfo



LETTER OF INTENT TO PARTICIPATE IN THE SFY27 MUNICIPAL ROADS GRANTS-IN-AID PROGRAM

We, the Legislative Body of the Municipality of _____ certify that
the municipality will:

- Construct one or more road best management practices (BMPs) to bring connected road segments into full compliance with Municipal Roads General Permit (MRGP) standards, to be completed by September 30, 2027.
- Construct the road BMPs on hydrologically connected road segments – roads that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands). Refer to the Vermont Department of Environmental Conservation (DEC) map layer for *hydrologically connected* municipal roads in Vermont. This map layer is available at: <http://anr.vermont.gov/maps/nr-atlas>.
- Prior to construction of the BMPs, **receive Construction Authorization from VTrans** to verify the appropriate location of the connected road segment and BMP(s) to meet MRGP standards.
- Post a Clean Water Project sign during construction (select projects only).
- Provide a minimum of 20% local match (in-kind and/or cash). Match can include quantified in-kind contributions such as transportation, municipally owned road equipment, crew labor, municipal staff time and other costs directly related to the BMP construction project as part of this program. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
- Complete all reporting and invoicing requirements using the VTrans requested format.
- Submit all Performance Reports and Request reimbursement no later than 12/30/2027 (90 days from end of grant period).
- Complete a post construction assessment of each road segment repaired and provide the post construction assessment to DEC using the MRGP portal/app and certify during the request for reimbursement, that the repaired road segments are “fully compliant” with MRGP.

_____ Date: _____
(Duly Authorized Representatives)

Municipality: _____

Primary Contact Name: _____

Address: _____
Street Address *Town* *Zip*

Email: _____ Phone: _____

Town Clerk (2nd contact): _____ Email: _____

Unique Entity Identifier (SAM #): _____ Fiscal Year End Month (MM): _____

Note: Primary Contact is responsible for grant execution on Town’s behalf, Secondary Contact must be Town Clerk.

This form must be submitted via email by May 1st, 2026, to indicate participation.

Return signed Letter of Intent to: VTrans Municipal Roads Grants-in-Aid Program, c/o VTrans Municipal Assistance Program, via email: Grantsinaid@vermont.gov

This is a letter of intention to participate only. THIS IS NOT A GRANT, CONTRACT or AGREEMENT.



Town of Thetford Vermont

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Selectboard Meeting *Draft* Minutes
Thetford Town Offices
(w/Virtual Attendance Option)
Monday, March 16, 2026 7:00 PM

Selectboard Members present: Chair Sharon Harkay, Vice-Chair David Goodrich, David Forbes, Li Shen, Steve Tofel (via Zoom)

Others present:

Contributing Community Members: Emma Cushman, Sarah Martell, Wayne Parks, Doug Stone, Joanne Kirsten

Sharon Harkay called the meeting to order at 7:00 PM.

1. Agenda review

Sharon suggested moving Item #8 up to follow Public Comment. All agreed.

2. Notes from the Selectboard Chair

Sharon mentioned the June 20th Semi-Quincentennial Celebration on the green in Thetford Center and the Labor Day Parade on September 7th in Post Mills.

Mariah Whitcomb will be stepping down as the Health Officer at the end of May, but will continue to be the Emergency Management Director.

3. Town Manager report

- **Capacity Study Comments** – Brian said there is a link to the Capacity Study as well as a comment form on the home page of the Thetford website. There is currently no deadline for comment submissions. There will be a hard copy of the study at Town Hall, and copies can be made on request.

4. Committee and commission reports

Li Shen gave an update on the Conservation Commission.

Steve Tofel said the Cemetery Commission will be opening the RFQ bids on Monday, April 6th at 4:30 PM at Town Hall.

5. Public comment

Emma Cushman brought up the discussion from a previous meeting about a private company, Casella, in violation of our posted road weight restrictions. Emma urged the board to contact



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Casella in an effort to enforce the law.

6. Possible approval of a letter of support for Thetford Center Community Trust’s Village Store Project

Sharon said the TCCT has asked the Selectboard to consider sending a letter to Senators Welch and Sanders giving support for the project in the hopes of getting grant funding. Sarah Martell said she appreciated the Selectboard’s quick response, as the letter is due next week. The Selectboard suggested some edits. The letter will be edited and brought into Town Hall so the Selectboard members can come in and sign.

7. Update on Two Rivers Ottauquechee Regional Commission (TRORC) projects by Thetford’s representative Tim Taylor

Tim began by giving a brief explanation of the purpose of the commission, and some of the projects they are working on this year.

8. Decision on Tier 1B area designations

Tim Taylor gave an explanation of Tier 1B and how it would apply to Thetford. **Motion** by Sharon Harkay that the Selectboard give her permission to write back to Kyle and say we’re not going to move on this at this time. VOTE by roll call: Steve Tofel – in favor, Li Shen – in favor, David Goodrich – in favor, David Forbes – in favor, Sharon Harkay – in favor. Motion passed.

9. Discussion of the addendum to the Town purchasing policy regarding consideration of human rights

Brian gave an explanation of the background behind the agenda item, which stems from the anti-apartheid resolution adopted at Town Meeting in 2025. **Motion** by Steve Tofel to amend the purchasing policy as the draft as presented to increase the threshold from 200 to 350. VOTE by roll call: Steve Tofel – in favor, Li Shen – in favor, David



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3 Goodrich - in favor, David Forbes – in favor, Sharon Harkay – in favor. Motion passed.

4

5 **10. Discussion of the proposed Fish and Game Club lease**

6 The Selectboard reviewed the documents. After considerable discussion, Brian will investigate
7 questions that were raised and create another draft of the lease for review in April.

8

9 **11. Warrants**

10 **Motion** by Sharon Harkay to accept the warrants as presented. VOTE by roll call: Steve Tofel –
11 abstain, Li Shen – in favor, David Goodrich – in favor, David Forbes – in favor, Sharon Harkay
12 – in favor. **Motion passed.**

13

14 **12. Minutes**

15 **Motion** by David Forbes to accept the March 9th, 2026, Selectboard minutes as revised. VOTE
16 by roll call: Steve Tofel – in favor, Li Shen – in favor, David Forbes – in favor, David Goodrich
17 - in favor, Sharon Harkay – in favor. Motion passed.

18

19 **13. Adjourn**

20 **Motion** by Steve Tofel to adjourn the motion at 9:43 PM. VOTE by roll call: Steve Tofel – in
21 favor, David Forbes – in favor, Li Shen – in favor, David Goodrich - in favor, Sharon Harkay –
22 in favor. Motion passed.

23

24

25 Respectfully submitted, Martie Betts



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Selectboard Regular Meeting Minutes

Thetford Town Offices

(w/Virtual Attendance Option)

Monday, February 23, 2026

To connect to Zoom via computer:

<https://us02web.zoom.us/j/88354391166>

To connect via phone only: +1 (646) 558 8656 8656

Meeting ID: 883 5439 116

- Link to Audio Recording:

[🔊 2 23 26 Selectboard-Informational Meeting.m4a](#)

Selectboard members present:

- Chair Sharon Harkay
- Vice Chair David Goodrich
- Li Shen
- David Forbes

Via 'Zoom':

- Steve Tofel

Present from Town of Thetford:

- Town Manager, Brian Story
- Town Moderator, Sara Aspell

Via 'Zoom':

- Town Clerk and Treasurer, Tracy Borst
- Administrative Assistant to the Selectboard, Donna Ransmeier

Members of Public Present:

- Cynthia Shelton
- Heinz Trebitz
- Emma Cushman
- Charles Goldensher

Via Zoom:

- Alan Guttmacher
- Carole Petrillo
- Ted Pogacar
- Roger Noble
- George Leung
- Judy Harvey
- Missy Krzal

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6:30 PM – Call to Order

Selectboard Chair Sharon Harkay called the meeting to order at 6:30 PM. {RTS: 00 6:30}
Board members and Town Manager Brian Story introduced themselves.

1. Agenda Review {00 6:30}

Chair Harkay asked if anyone had any changes or additions to tonight’s agenda. There were none.

2. Notes From the Selectboard Chair {00 6:31}

Chair Harkay had one announcement. She wanted to note the passing of Thetford resident Don Fifield. Mr. Fifield had come to Thetford as he was growing up, to visit his grandparents, who lived here. He moved to Thetford around 1970. In college, he worked at E.C. Brown’s Nursery during the summer and later worked at Dartmouth Medical School as an assistant in cancer research. In 1981, he married Rosemary, served in various capacities as a volunteer in this community, and they built a home in Thetford Center. In 1985, they opened their business, Vermont Everlastings, and also had a farm stand on Thetford Hill. In 1983, Mr. Fifield joined the Thetford Volunteer Fire Dept. and remained a member for 30 years. He served as Fire Chief for 20 years and was the Town’s first Emergency Management Director. He was the recipient of Thetford’s Civic Pride award in 2014.

Mr. Fifield is survived by his wife, Rosemary, and a stepson. Chair Harkay extended the Board’s condolences to the family, and appreciation for Mr. Fifield’s many years of distinguished service to the Town of Thetford.

3. Town Manager Report {00 6:32}

- **Trucks on Order for Department of Public Works (DPW):** Town Manager Story stated that, as the Board and many others were aware, there are two trucks that have been ordered but have yet to be delivered to the DPW. He said that the “good news” about the delays in delivery is that Tracy Borst, Town Clerk and Treasurer (TCT), had informed him that the extra time has enabled the Town to be able to be in a situation to pay for one of the trucks “in cash,” so there will be no need to take out a loan on that purchase. This will save the Town on interest and other related fees. The other truck will still require a loan.
- **Town Clerk and Treasurer Obtains Additional Certification:** Tracy Borst, TCT, has added a certification to her credentials – that of “*Advanced Treasurer.*” Town Manager Story and members of the Board extended their congratulations and thanks to Ms. Borst for taking the initiative and obtaining the advanced certification.

4. Committee and Commission Reports {00 6:34}

David Forbes reported that Nolan Riegler, who currently serves as Chair of the Energy Commission will be stepping down from this position in August 2026. Mr. Riegler and his family are moving to Duluth, MN. David Forbes said that the resignation has been a motivating factor for the Energy Commission’s decision to reorganize their administrative structure. He went on to say Mr. Riegler’s departure will be a significant loss for Energy Commission, “they

1 are good group with a lot of good projects going on,” and he believes that they will find
2 competent leadership within their ranks.

3
4 **5. Public Comment {00 6:35}**

5 Chair Harkay called for any Public Comment.

6 Resident Cynthia Shelton announced that Thetford’s Semiquincennial (250th Anniversary)
7 Planning Committee is asking that the Selectboard make a mention of this summer’s upcoming
8 celebration, and that the Committee has been hard at work planning and organizing the related
9 events. She stated that there has been a lot of interest and willingness to support the
10 Commission’s efforts expressed by Thetford residents.

11
12 Additionally, Ms. Shelton said that she had “put out a random listserv” regarding “Storm
13 Buddies,” a program that she has initiated whereby Town residents would volunteer during
14 emergencies (example: natural disasters like floods, severe snowstorms with power outages, etc.)
15 to act as neighborhood “helpmates,” who would go out and help account for and transport their
16 neighbors to safe shelter, etc., if needed. She said she did receive email responses from the
17 listserv ad, and that a meeting among those who responded and other interested persons is being
18 planned.

19
20 Chair Harkay asked Ms. Shelton if she was planning to have a display table about “Storm
21 Buddies” at Town Meeting this coming Saturday, and Ms. Shelton responded that was possible,
22 but she was originally thinking about just an announcement of the program. Chair Harkay
23 referred Ms. Shelton to Martie Betts, Asst. Town Clerk/Treasurer regarding a possible display
24 table, and to the Town Moderator if all that is wanted is an announcement.

25
26 Ms. Shelton also commented that “we had tried to call [the Town Emergency Services] number
27 today and were unable to get through.” She said that both cell and landline calls were made, and
28 each time, a recorded message came on that said, “the number you are calling is not available
29 from this area.” She said that she had left a voicemail, and wondered what residents are supposed
30 to do if they try to reach Emergency Services in a real emergency. Town Manager Story said that
31 he and his office staff had received her message, tried the number, and it had worked. He said it
32 might have been cell reception issues, etc. He will speak with Emergency Services Coordinator
33 Mariah Whitcomb, tomorrow, about the missed calls and the issue will be addressed.

34
35 **6. Approve Posting of Roads for Overweight Vehicles During Mud Season {00 6:41}**

36 Chair Harkay stated that the yearly “posting of the roads” for overweight vehicles goes into
37 effect March 1st, ends on May 15th, and is for roads in Thetford that are designated and listed by
38 the Town Manager and DPW. The Board has a copy of the list.

39 Chair Harkay asked if there was any further discussion on the approval of posting of roads for
40 overweight vehicles during mud season.

41 Being none, Chair Harkay called for a “Motion to Approve the Posting of Roads for Overweight
42 Vehicles During Mud Season.”

43 Li Shen made a “Motion to Approve the Posting of Roads for Overweight Vehicles During Mud
44 Season.”

45 Chair Harkay asked if there was any discussion on the Motion. Being none, she called for a roll
46 call vote.

1 Steve Tofel – **In Favor**
2 Li Shen – **In Favor**
3 Vice-Chair Goodrich – **In Favor**
4 David Forbes – **In Favor**
5 Chair Harkay – **In Favor**

6 **The vote was unanimous. The motion passed.**

7
8 **7. Review and Sign 2026 Road Mileage Certificate {00 6:44}**

9 Chair Harkay stated that this topic is to review and sign the annual Road Mileage Certificate. She
10 said that there had been a minor change regarding Jackson Brook Road, of which all Board
11 members were aware, prior to this meeting.

12 Chair Harkay asked if there was any further discussion on the review and signing of the annual
13 Road Mileage Certificate.

14 Being none, Chair Harkay called for a “Motion to Adopt the 2026 Certificate of Highway
15 Mileage for the Year Ending February 10, 2026.”

16 Vice-Chair Goodrich made a “Motion to Adopt the 2026 Certificate of Highway Mileage, for the
17 Year Ending February 10, 2026”

18 Chair Harkay asked if there was any discussion on the Motion. Being none, she called for a roll
19 call vote.

20 Steve Tofel – **In Favor**

21 Li Shen – **In Favor**

22 Vice-Chair Goodrich – **In Favor**

23 David Forbes – **In Favor**

24 Chair Harkay – **In Favor**

25 **The vote was unanimous. The motion passed.**

26
27 **8. Adoption of the Service Agreement with the Thetford Volunteer Fire Department {00**
28 **6:46}**

29 Chair Harkay said that at the Board’s most recent review of the Thetford Fire and Emergency
30 Services Agreement document, there had been a couple of changes, and Town Manager Story
31 further clarified that these changes were not to the Agreement, itself, but to the Memorandum of
32 Understanding (MOU), which is attached to the Agreement. He read the following from the end
33 of Section I of the MOU:

34 *“Fire Department Board of Trustees should vote to dissolve the Thetford Volunteer Fire*
35 *Department. The town-funded assets of the DVFD will be donated to the town, and second*
36 *sentence, or the next sentence, the term of this MOU will be 10 years from the date first stated*
37 *above.”*

38
39 Chair Harkay called for any further discussion on this topic.

40 Being no further discussion, Chair Harkay made a “Motion to Adopt the Thetford Fire and
41 Emergency Services Agreement, and Memorandum of Understanding, Current for a Period of
42 Ten Years, Expiring in 2036.”

43 Chair Harkay asked for any discussion on the Motion. Being none, she called for a roll call vote.

44 Steve Tofel – **In Favor**

45 Li Shen – **In Favor**

46 Vice-Chair Goodrich – **In Favor**

47 David Forbes – **In Favor**

1 Chair Harkay – **In Favor**
2 **The vote was unanimous. The motion passed.**

3
4 **9. Possible Adoption of Penalties for Zoning Permit Violations {00 6:53}**

5
6 Town Manager Story stated that this topic is a continuation from an earlier Board meeting,
7 whence he and Kelly Gardner, Zoning Administrator, had asked about the possibility of adopting
8 penalties for residents who commit zoning violations, as currently, there are no established
9 penalties/fees for non-compliance with Town zoning ordinances. At the prior meeting, the Board
10 had asked that Town Manager Story and Zoning Administrator Gardner work together to create a
11 proposal of fees for the violations, which they would then review.

12
13 Town Manager Story and Zoning Administrator Gardner had created a pamphlet-type document
14 of their proposal, which the Board reviewed, and the Board suggested some specific changes to
15 it, most of these in format and adding references to by-laws, etc. It was decided that if the
16 changes to the document were implemented, it would not need to be reviewed a second time.

17
18 Chair Harkay asked if there was further discussion on this topic. Being none, she called for a
19 motion.

20 David Forbes made a “Motion to Adopt the Revised Penalties for Zoning Permit Violation
21 Schedule, as Presented on February 23, 2026.”

22 Chair Harkay asked if there was any discussion on the motion. Being none, she called for a roll
23 call vote.

24 Steve Tofel – **In Favor**

25 Li Shen – **In Favor**

26 David Forbes – **In Favor**

27 Vice-Chair Goodrich – **In Favor**

28 Chair Harkay – **In Favor**

29 **The vote was unanimous. The motion passed.**

30
31 **7:00 PM – Candidates Forum**

32 Sara Aspell, Town Moderator, opened the forum, stating that the candidates would each be
33 allowed to say for which office they were seeking election, and “what draws them to that role.”
34 Thereafter, the public in attendance would be allowed to ask the candidates any questions. The
35 forum would end at 7:30.

36
37 **Candidate for Selectboard – Sharon Harkay. Incumbent, currently serving as Chair of**
38 **Selectboard**

39 Ms. Harkay stated that she has been a member of the Selectboard for 6 years and has served as
40 Chairperson for 5 of these. Her interest in remaining on the Board is “multifold.” She mentioned
41 various projects that are ongoing, including the resolution of the future of the Post Mills’ landfill
42 site, the management of the Post Mills’ airport, and water quality testing for Thetford. She also
43 spoke about the capacity study and its implications regarding economic growth and much-needed
44 housing resources for the local area. The renovations of the Timothy Frost Building and Village
45 Store are also happening. She, Vice-Chair David Goodrich, and Town Manager Story worked on
46 the Police Department contract negotiations this past Fall and are starting negotiations with the

1 Department of Public Works. (Both of these are Union Contracts.) Ms. Harkay stated that her
2 goal has always been to “keep Thetford as affordable as possible while still providing quality
3 services to residents,” as well as “maintaining good communications with residents and good
4 public relations.” She feels that the current Selectboard members can communicate effectively
5 among each other and remain civil and professional in order to fairly represent the interests of
6 the Town.
7

8 **Candidate for Selectboard - David Goodrich, Incumbent, currently serving as Vice-Chair**
9 **of Selectboard**

10 Mr. Goodrich stated that he has been a member of the Selectboard for four years. He jokingly
11 said that he could simply say, “ditto,” to everything that Ms. Harkay had said, even though they
12 had not planned their presentations together! He said that he holds a special interest in a few
13 areas, such as working with the Timothy Frost Building renovations, roads and infrastructure,
14 and he cited his current position as Chair of the Restorative Justice Council, which has become a
15 viable organization, and recently processed its first case from start to resolution.
16

17 **Candidate for Trustee of the Trust Funds – Charles “Charlie” Buttrey, Esq.**

18 Atty. Buttrey explained that there are three trust funds and three trustees in Thetford. The
19 trustees are charged with administration of these funds, the most important of which he believes
20 is the “Poore Farm Trust.” This particular trust has funds of over a million dollars, and its
21 purpose is to provide short-term assistance to Thetford residents in need. (Example: medical or
22 dental bill, emergency car repair, etc.) While the main function of the trustees is to monitor the
23 funds of the trusts, Atty. Buttrey states that he feels that one of things he would like to
24 accomplish is to see that the Poore Farm Trust is more widely known to residents, as he feels that
25 it is underutilized. He said that last year, only two non-profit organizations and 14 families
26 received funds, and he “suspects that there is a greater need that could be met.” He also wanted
27 to thank outgoing trustee, Pril Hall, for her service.
28

29 **Candidate for Cemetery Commission – Ellen Stone**

30 Ms. Stone stated that she was approached last Fall by fellow resident Sam Eaton about becoming
31 a member of the Cemetery Commission. He pointed out that she would be the third generation of
32 her family to serve in this position, and though initially not something to which she had given
33 much thought, she realized he had sparked her interest. She has attended a few meetings, and
34 has found these informative. She feels that preserving cemeteries is important for both past and
35 future generations, and that she can work with the other Commission members to assure that
36 Thetford’s cemeteries are well-cared for and appropriately maintained.
37

38 **Candidate for Town Clerk and Treasurer - Tracy Borst, Incumbent**

39 Ms. Borst said that she has been Thetford’s Town Clerk and Treasurer for 23 years, and “has
40 really come to appreciate how special the role of Town Clerk and Treasurer is for a Town like
41 Thetford.” She said that what draws her to her job is the close connection that she has to
42 residents, and the “milestones” of life in which she is involved every day, such as marriage
43 licenses, birth certificates, deeds to land and homes, and other public records that she must
44 handle with care and trust. She understands the need to preserve records accurately and securely
45 and takes the responsibilities of her job very seriously. As treasurer, she is always mindful of the
46 need to save taxpayer funds and invest wisely. She has expanded services offered by the Clerk’s

1 office, and she and her staff consistently seek opportunities to further their educations and obtain
2 relevant certifications. Ms. Borst closed by saying that thought the role of Town Clerk and
3 Treasurer has become more complex over the years, “it is work I care deeply about and truly
4 enjoy and I thank you for the opportunity to serve.”

5 **Candidate for Town Moderator - Sarah Aspell, Incumbent**

6 Ms. Aspell stated that the reason she has run for Town Moderator is “because I love Town
7 Meeting...I think it’s a really incredible tradition, and something I really want to take care for
8 the future.” She went on to say that the process of “direct democracy” is very powerful and
9 letting it “be as it will,” is very important to her. She sees herself as a “guide to the process
10 rather than an outcome.” She said that the 2026 Town Meeting will be her first as Moderator,
11 and she is very excited about it.

12
13 The forum was then opened to questions from the public.

14
15 Emma Cushman asked Sarah Aspell to respond to the following: “You mentioned it's important
16 to you to think about guiding a process rather than reaching for an outcome. And that's obviously
17 a tricky thing to do in any role as a bureaucrat, as participating in the process, that you are kind
18 of operating the levers of power, and how do you think about that part of your role in terms of
19 every decision that you make influences the outcome one way or another? How do you think
20 about fairness in that context where you are still making real operative decisions?”

21
22 Ms. Aspell first paraphrased her understanding of the question, which Ms. Cushman confirmed,
23 and then stated that, as moderator, she serves at the will of the people, and if that anyone can
24 contest a ruling made by her at a meeting she moderates. The meetings are run according to
25 Robert’s Rules of Order and allow for challenges to the moderator’s rulings. Ms. Aspell says that
26 she sees her role as making the process accessible to people not imposing her will, and that there
27 are protections against that.

28
29 Chair Harkay spoke about the Selectboard’s interest in getting more residents involved/engaged
30 in their Town government, and that one recent practice that has been implemented by the Board
31 is that the Asst. Town Clerk now posts a reminder of how to access the recording of the
32 Selectboard meetings, the minutes, agenda, and packet, on the Town listserv.

33
34 Vice-Chair Goodrich added that though he encourages residents to attend the bi-weekly
35 Selectboard meetings “to find out what is going on,” attendance at the Board meetings is often
36 scarce. He feels that if more people attended the meetings, more accurate information would
37 reach the public and less rumor and misinformation would be going around.

38
39 Another resident asked if there is also not much attendance via Zoom. David Forbes said that
40 was true, as well as public attendance at meetings of other Town committees and commissions,
41 such as the Planning Commission, Housing Committee, etc. He said that unfortunately, it
42 seemed as if the only time a meeting attracts many people is if the issue being discussed
43 “involves a lot of money.”

44
45 A resident asked Atty. Buttrey about the role of Trustee of the Trust Funds and how the trustees
46 monitor the funds to ensure that the money is being invested well, used appropriately, etc. Atty

1 Buttrely responded that as a private attorney and also after many years serving on the Thetford
2 School Board, where the Board monitored the teacher’s retirement funds, he has an
3 understanding of the administration of trust funds, and the role of the trustee is exactly that – to
4 monitor and ensure that the funds are invested correctly and wisely, distributed according to the
5 purpose and conditions of the trust, and everything is being recorded and accounted for
6 accurately and honestly.

7
8 Ellen Stone had a question for Sharon Harkay. She said that Sharon had stated that the Town
9 does not want to run the Post Mills Airport, and she “wondered why not?” Ms. Harkay
10 explained that Tina Foster and Brian Boland have established a non-profit organization and have
11 the necessary expertise and experience to manage the airport, whereas the Selectboard and Town
12 Manager have none of that.

13
14 The final question was from Emma Cushman who asked Sharon Harkay and David Goodrich
15 about the Timothy Frost building, as they had mentioned the plans for renovation. She was
16 wondering what the plans might include. Both candidates answered and said that the focus of the
17 Friends of Timothy Frost Building is currently being narrowed as far as what services and other
18 things may be offered at the building, but that some of the services that have been mentioned
19 include offices for the community nurse, the social services coordinator, the food shelf, an elder
20 foot care nurse, and a room for recreation department equipment. There is also going to be space
21 for public and private events, like concerts, receptions, etc. There are still engineering and
22 design studies that must be done before plans can be finalized.

23
24 **10. Pre-town Public Informational Hearing Including the Town Manager’s Presentation**
25 **with Graphics on the Budget {00 7:39}**

26 Town Manager Story presented slides of the 2026 Proposed Town Budget. He stated that he
27 would be focusing on “the big picture.” He encouraged anyone present to ask questions as he
28 presented.

29
30 The first slide was “overall trends,” and Town Manager Story explained why certain budget
31 items are increasing, and how revenue may/may not match these. He explained the increase in
32 road maintenance and repair costs and other Department of Public Works’ costs, and the
33 decrease in funding for many of these items since the time of increased federal and state funding
34 being available due to COVID.

35
36 The following slide showed “Revenue vs. Expense” and Town Manager Story said that 2024
37 ARPA funding had caused the graph representation to look “distorted.” He did say, however,
38 that the Town has understood that the funds received from ARPA grants were temporary, and
39 adjustments to the budget have been made accordingly. The strategies to increase revenue are
40 becoming more “inventive,” and the Town has made some solid investment decisions, which
41 should help in funding expenditures in the future.

42
43 The next slides included a pie chart of budget percentages by department and then line-item
44 descriptions. Town Manager Story reviewed each of these and any changes from the prior year.

45

1 There was a question from a resident involving the salary/stipend paid to Mariah Whitcomb
2 Emergency Management Coordinator. It was clarified that she receives a stipend of \$4500., a
3 year, but it is more akin to a salary, when she is working as an emergency management
4 coordinator.

5
6 The discussion then went on to some questions regarding the increases in the budget for the
7 general fund and Department of Public Works. There were questions asked that were outside the
8 scope of the Town Manager's presentation, and more for the Selectboard, so the Selectboard
9 opted to focus the discussion back on the presentation.

10
11 Town Manager Story went on to speak about line items for Treasure Island and Parks and
12 Recreation.

13
14 Public Safety was next, and this included a discussion on the intent to fill the current vacancy for
15 a police officer. It was pointed out that there will be reimbursement for this position from outside
16 sources, including monies paid when Thetford officers patrol the Union Village Dam (Federal
17 funds) and another contract with West Fairlee to provide patrol coverage.

18
19 Emma Cushman asked what might happen if the federal monies that fund the Union Dam patrols
20 became unavailable. Would that mean that Thetford would no longer patrol that area? Town
21 Manager Story said that the police department would probably still have to patrol that area
22 because it is technically still part of Thetford, but he does not foresee federal funding being cut in
23 the near future. He did say that if West Fairlee decided to not fund their patrols from Thetford,
24 there would not be an issue in no longer providing services there.

25
26 Cynthia Shelton asked about the monies allocated in the 2025 budget to fund the third position
27 that was never filled. Town Manager Story explained that some of that money was turned back
28 into the general fund, while some of it was allocated for other expenses within the police
29 department, including extra expense that was incurred because of the lack of a third position.
30 However, this was not necessarily due to a lot of overtime paid to the current officer to cover
31 unstaffed shifts.

32
33 Fixed Costs were the next item discussed, such as regional and county taxes. Town Manager
34 Story said that the Town's County taxes were higher than anticipated this year.

35
36 Department of Public Works was next, and Town Manager Story pointed out that the truck that
37 was ordered over 2 years is expected to be delivered soon. Another that was ordered a year and a
38 half ago does not yet have an expected delivery date, and he said that there are some other trucks
39 and equipment in the department that will be due for replacement this year. Finding replacements
40 is challenging, and this is a common problem in other towns, as well. Maintenance costs have
41 risen because of the unavailability of the new vehicles and equipment. He feels that the DPW
42 budget is most at risk for sudden increases due to emergency repairs and replacements, labor
43 costs, etc.

1 The paving of several roads is planned for this coming year, some of which will go into future
2 years. Tucker Hill is expected to last several years. Grants are available through the State for
3 paving, and these are always applied for.

4
5 Resident Judy Harvey inquired whether “bigger and better” trucks are always needed for the
6 smaller gravel roads around town, such as hers. Town Manager Story explained that the Town’s
7 fleet of trucks is comprised mostly of 10-wheel dump trucks, and that they do duty not only as
8 plows, but also to haul gravel and other materials for repairing roads and are used for other
9 heavy-duty construction and maintenance tasks. Smaller trucks would not be practical for the
10 various uses required. He did say that they replaced the Road Foreman’s truck with an
11 International 515, which is a mid-duty truck, and that one of the new trucks is smaller than a ten-
12 wheeler.

13
14 Li Shen made a comment about the Paving Fund line item on the budget, which she wanted to
15 clarify does not cover anywhere near the cost of all the paving that has to happen on the Town’s
16 roads each year. She said that she supports putting more money into the paving fund each year,
17 so that the Town does not have to rely so heavily on grants that may or may not come through.
18 She is concerned about the cost of a several-year paving project such as Tucker Hill, and what
19 would occur if the monies were not available to finish the project. She thinks that perhaps a more
20 serious look at increasing the paving fund should be undertaken.

21
22 The last item discussed was tax rates, and Town Manager Story explained that this was the “total
23 tax rate.” He said that this year is slightly higher than the preceding eight years, and he
24 contributes this to the contract negotiations that determined higher salaries and benefits for the
25 Town’s union employees, as well as to the rising cost of workers’ compensation insurance for all
26 employees. He explained the various algorithms and formulas used in calculations for workers’
27 compensation insurance rates, and though it is difficult to say exactly which of these has the
28 most impact on rising costs, all seem to add up to a big increase.

29
30 Cynthia Shelton asked if Town Manager Story thought that some of the Town Employees who
31 were getting large raises of \$5000 or more might consider not taking as much. He said that was
32 not likely. David Forbes commented on the general state of employment in our current
33 economy, and how difficult it is to find and keep qualified and dedicated employees. He added
34 that the Town has a good share of employees who have longevity, dedication to their jobs, and
35 are qualified professionals, and that he feels fortunate to have these people such as Town Clerk
36 Tracy Borst, (a 23-year employee) working for the Town. He added that the cost of hiring new
37 employees, training them, and “the lack of institutional knowledge,” are all things that must be
38 considered when you weigh the option of refusing to give a long-term employee a well-earned
39 raise.

40
41 There was some discussion about reducing service levels in town, employee lay-offs or reduction
42 or reassignment in tasks, etc. Steve Tofel felt that reducing service levels was not an option and
43 that most residents would not tolerate any reduction in community services such as fire or
44 ambulance services, public works, town offices, etc.

1 Resident George Leung of Latham Road pointed out that his road was paved last year, and now
2 there are sections of it that are falling apart. He wondered if this was an attempt to cut costs.
3 Town Manager Story said that they had tried a different method of paving that was supposed to
4 be just as durable, but it was not done as a way to simply “cut costs.” and while it was not a total
5 failure, they would not deem it a success, either, and it will be fixed.
6

7 Roger Noble questioned the hiring of a third police officer and recalled that “six or seven years
8 ago,” there was an article on the warning at Town Meeting that allowed to voters to choose
9 whether to hire a third officer or not. Judy Harvey pointed out that last year’s vote was a vote on
10 the budget to enable the hire, not on the hiring, itself. It is the same this year. Roger is wondering
11 if there is something that can be done so that the voters can choose whether or not to hire the
12 third officer. There was discussion on how this can be done, and Town Clerk and Treasurer
13 advised on the process, which is a petition signed by 5% of registered voters of Thetford, for a
14 special town meeting.
15

16 Resident Heinz Trebitz spoke about adding content to the Fire Department/Emergency Services
17 Agreement and MOU. He is requesting that an extra paragraph be put in that says that the Fire
18 Department shall provide information including its assets, all income and expenses, “a normal
19 balance sheet.” He stated that this will provide the taxpayer with the information necessary to
20 “why you are shelling out \$380,000 for the Fire Department.” He further clarified that the
21 budget that is submitted by the Fire Department is not a balance sheet, and he would ask for an
22 audit.
23

24 There was some further discussion among all those present and on Zoom about the process for
25 changing or voting out the proposed 2026 budget. Tracy Borst, Town Clerk and Treasurer,
26 explained the process for a special town meeting and how that would need to be followed. Chair
27 Harkay suggested the alternative of people attending Town Meeting and discussing the
28 individual articles and budget items, and voting at that time, to increase or decrease amounts on
29 the budget.
30

31 Due to the time, (after 9:00 PM) it was decided that the meeting would be concluded with the
32 remaining business of the Selectboard.
33

34 **11. Warrants {00 9:04}**

35
36 **The Warrants of 2/232026, as submitted by Kristie Wadsworth, Thetford Town**
37 **Accountant are as follows:**
38

5.1	\$22249.68
6.1	\$39967.70
7.1	\$4849.49
5.2	\$17184.01
6.2	\$11262.34
5.3	\$19057.31
3.4	\$37830.33
4.4	\$33549.22

1
2 Chair Harkay asked for any discussion on the warrants of 02/23/2026.
3 Being no discussion, Chair Harkay requested a “Motion to Approve the Warrants.”
4 David Forbes made a “Motion to Approve the Warrants of 02/23/2026.”
5 Chair Harkay asked for any discussion on the Motion. Being none, she called for a roll-call vote.
6 Vice-Chair David Goodrich - **In Favor**
7 Li Shen – **In Favor**
8 David Forbes – **In Favor**
9 Steve Tofel – **In Favor**
10 Chair Sharon Harkay – **In Favor**
11 **The vote was unanimous. The motion passed.**

12
13 **11. Adjourn {00 9:07}**
14 Chair Harkay called for a “Motion to Adjourn the Meeting” at 9:07pm
15 Steve Tofel made a “Motion to Adjourn the Selectboard Meeting at 9:07pm.”
16 Chair Harkay asked for any discussion on the Motion. Being none, she called for a roll call vote.
17 Steve Tofel – **In Favor**
18 Li Shen – **In Favor**
19 Vice Chair David Goodrich – **In Favor**
20 David Forbes – **In Favor**
21 Chair Sharon Harkay – **In Favor**
22 **The vote was unanimous. The motion passed.**

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Date 09/15/2025

1
Thetford Selectboard Meeting Minutes



Town of Thetford Vermont

3910 Vermont Route 113 • P.O. Box 126 • Thetford Center, VT 05075
802-785-2922 • www.thetfordvt.gov

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Selectboard Regular Meeting *Draft* Minutes

Thetford Town Offices

(w/Virtual Attendance Option)

Monday, February 23, 2026 7:00 PM

To connect to Zoom via computer: <https://us02web.zoom.us/j/88354391166>

To connect via phone only: +1 (646) 558 8656 | Meeting ID: 883 5439 1166

Selectboard Members Present: Sharon Harkay (chair), David Goodrich (vice chair), David Forbes, Li Shen, Steve Tofel (Zoom)

Others Present: Brian Story (Town Manager), Sarah Aspell (Town Moderator), Tracy Borst (Town Clerk/Treasurer on Zoom), Donna Ransmeier (Admin. Assistant on Zoom)

Public Present in Person and Via Zoom: Emma Cushman, Charlie Goldensher, Cynthia Shelton, Heinz Trebitz, Alan Guttmacher, Judy Harvey, Missy Krzal, George Leung, Roger Noble, Carole Petrillo, Ted Pogacar

Chair Harkay called the meeting to order at 6:30 pm

1. Agenda Review

No changes were made.

2. Notes from the Selectboard Chair

Chair Harkay recognized the passing of longtime Thetford resident Don Fifield and noted his service to the Town including being a member of the Thetford Fire Department for 30 years with 20 of those years as the Fire Chief. He was also Thetford's first Emergency Management Director and was the recipient of Thetford's Civic Pride Award in 2014. The Board extended its condolences to his family and expressed appreciation for his service.

3. Town Manager Report

Trucks on Order for the Department of Public Works (DPW)

TM Story stated that there are two trucks that have been ordered but have yet to be delivered. The good news is that the extra time has allowed the Town to be in a position to pay for one of the trucks in cash so a loan won't be necessary.

Town Treasurer Obtains Additional Certification

Tracy Borst has earned her Advanced Treasurer certification. The Board congratulated her on this achievement.

4. Committee and Commission Reports

Energy Committee--David Forbes reported that Chair Nolan Riegler will be stepping down in August 2026 due to relocation. His departure will be a significant loss, and the Commission is preparing for this transition.

5. Public Comment

Cynthia Shelton updated the Board on planning for Thetford's 250 anniversary

1 celebration, noting strong community interest.
2 She also introduced a new initiative called "Storm Buddies", a volunteer-based
3 neighborhood support system during emergencies. A planning meeting will be
4 held soon.
5 She raised a concern about her difficulty reaching the emergency services phone
6 and getting any response. TM Story said he would follow up with EMD Mariah
7 Whitcomb.

8
9 **6. Road Posting for Mud Season**

10 The Board reviewed the annual posting of dirt roads for overweight vehicles during
11 mud season (March 1--May 15).

12 **Motion** by Li Shen to approve the road posting for mud season.

13 No further discussion.

14 Roll Call Vote: Steve Tofel, in favor; Lis Shen, in favor; David Goodrich, in
15 favor; David Forbes, in favor; Sharon Harkay, in favor.

16
17 **7. Review and Sign 2026 Road Mileage Certificate**

18 **Motion** by David Goodrich to adopt the 2026 Certificate of Highway Mileage for
19 year ending February 10, 2026.

20 No further discussion.

21 Roll Call Vote: Steve Tofel, in favor; Lis Shen, in favor; David Goodrich, in
22 favor; David Forbes, in favor; Sharon Harkay, in favor.

23
24 **8. Adoption of the Service Agreement and MOU with the Thetford Volunteer
25 Fire Department**

26 Chair Harkay and TM Story noted that the TVFD agreed to the final two changes to
27 the Memorandum of Understanding (MOU) that we had asked them to consider.

28 These clarified that should the TVFD dissolve, their town-funded assests would be
29 donated to the Town and that the term of the MOU would be ten years.

30 **Motion** by Sharon Harkay to adopt the Thetford Volunteer Fire Department and
31 Emergency Services agreement of Memorandum of understanding for a period of
32 ten years, ending in 2036.

33 No further discussion.

34 Roll Call Vote: Steve Tofel, in favor; Lis Shen, in favor; David Goodrich, in
35 favor; David Forbes, in favor; Sharon Harkay, in favor.

36
37 **9. Possible Adoption of Penalties for Zoning Permit Violations**

38 At a prior meeting, the Board had asked that TM Story and Zoning Admin.

39 Kelly Gardner work together to create a proposal of fees for zoning violations.

40 The Board reviewed the document that they brought to this meeting and
41 suggested some formatting changes as well as an addition that referred to
42 by-laws.

43 **Motion** by David Forbes to adopt the revised penalties for zoning permit violation
44 schedule as presented on February 23, 2026.

45 Roll Call Vote: Steve Tofel, in favor; Lis Shen, in favor; David Goodrich, in
46 favor; David Forbes, in favor; Sharon Harkay, in favor.

47
48 **Town Moderator Sarah Aspell began the Candidates' Forum at 7:00 pm.**

49 Each candidate was given an opportunity to briefly introduce themselves and say why
50 they were running for election. Members of the public were then invited to ask
51 questions.

1 Candidate Sharon Harkay--Selectboard (incumbent)

2 Member of the selectboard for 6 years, chair for 5 years.

3 Wants to continue involvement in on-going projects and issues including the future of
4 the Post Mills Landfill and water quality testing, management of the Post Mills
5 Airport, renovations of the Timothy Frost Building and the Village Store, planning
6 for more housing, maintains roads, and keeping Thetford as affordable as possible
7 while providing quality services to residents. Also important is maintaining good
8 communication with residents and keeping discussions civil and respectful.

9
10 Candidate David Goodrich--Selectboard (incumbent)

11 Member of the selectboard for 4 years.

12 Said he could "ditto" everything that Sharon said. He holds a special interest in
13 working with the Timothy Frost Building renovations, roads and infrastructure,
14 and continuing to work with the Restorative Justice Council which he chairs.

15
16 Candidate Charles "Charlie" Buttrey, Esq.--Trustee of Trust Funds

17 Charlie explained that there are three trust funds and three trustees. He feels the
18 most important of these is the Thetford Farm Trust which has funds of over a
19 million dollars, and its purpose is to provide short-term assistance to Thetford
20 residents in need. Trustees monitor and ensure that the funds are invested correctly
21 and wisely, distributed according to the purpose and conditions of the trust, and being
22 making sure that everything is being recorded and accounted for accurately and
23 honestly. He would like to make it more widely known to residents as he feels that
24 the funds are underutilized. He also thanked outgoing trustee, Pril Hall, for her
25 service.

26
27 Candidate Ellen Stone--Cemetery Commission

28 She was encouraged for the position by Commission Chair Sam Eaton. She would
29 be the third generation of her family to serve in the position. She feels that
30 preserving cemeteries is important for both past and future generations and feels
31 she can work with other Commission members to assure that Thetford's cemeteries
32 are well-cared for and appropriately maintained.

33
34 Candidate Tracy Borst--Town Clerk (incumbent)

35 Has been Thetford's Town Clerk and Treasurer for 23 years. What draws her to the
36 job is the close connection that she has to residents, and the "milestones" of life in
37 which she is involved every day. She understands the need to preserve records
38 accurately and securely and takes the responsibilities of her job very seriously. As
39 treasurer, she is always mindful of the need to save taxpayer funds and invest wisely.
40 She has expanded services offered by the Clerk's office, and she and her staff take
41 advantage of furthering their education and obtaining relevant certifications in order
42 to keep up with the increasingly complex nature of the job.

43
44 Candidate Sarah Aspell--Town Moderator (incumbent)

45 This will be the first year that she will be moderating Town Meeting but thinks its
46 a "really incredible tradition" that she would like to "take care of for the future".
47 The process of direct democracy "is very powerful and letting it be as it will, is very
48 important to her. She is very excited about beginning her role.

49
50 The Forum was then opened to questions from the public. These questions addressed
51 governance, fairness, community engagement, and future planning, particularly for

1 the Timothy Frost Building.

2
3 **Pre-Town Information Hearing on the FY 2026 Budget--7:30 pm**

4 TM Story presented an overview of the proposed 2026 budget, focusing on the
5 major trends and cost drivers. Questions from those present were encouraged.

6 Key Highlights:

7 Increased costs for roads, equipment, and general operations

8 Decrease of funding since time of increased federal and state funding due to COVID

9 Ongoing challenges with vehicle replacement resulting in higher maintenance costs

10 Plan to fill a vacant police officer and revenue from patrols in the Union Village Dam

11 Recreation Area as well as West Fairlee

12 Tax rate increase driven largely by labor contracts, increased salaries, and rising
13 insurance costs

14 Residents asked questions and raised concerns about:

15 Long-term sustainability of funding sources

16 Road maintenance priorities and paving strategy

17 Size of the Town trucks

18 Employee wages and retention

19 Options for influences the budget through Town Meeting or petitions

20
21 Chair Harkay reconvened the Selectboard Meeting at 9:04 pm.

22
23 **10. Warrants and Minutes**

24 #5.1 \$22,249.68

25 #6.1 \$39,967.70

26 #7.1 \$ 4,849.49

27 #5.2 \$17,184.01

28 #6.2 \$11,262.34

29 #5.3 \$19,057.31

30 #3.4 \$37,830.33

31 #4.4 \$33,549.22

32
33 **Motion** by David Forbes to approve the warrants of 2/23/26 as presented.

34 No discussion.

35 Roll Call Vote: Steve Tofel, in favor; Lis Shen, in favor; David Goodrich, in
36 favor; David Forbes, in favor; Sharon Harkay, in favor.

37
38 **11. Adjourn**

39 **Motion** by Steve Tofel to adjourn the meeting at 9:35 pm.

40 No discussion.

41 Roll Call Vote: Steve Tofel, in favor; Lis Shen, in favor; David Goodrich, in
42 favor; David Forbes, in favor; Sharon Harkay, in favor.