



Town of Thetford Vermont

3910 Vermont Route 113 • P.O. Box 126 • Thetford Center, VT 05075
802-785-2922 • Thetfordvt.gov

Selectboard Special Meeting *Draft* Agenda
Thetford Town Offices
(w/Virtual Attendance Option)
Monday, February 23, 2026 6:30 PM

To connect to Zoom via computer: <https://us02web.zoom.us/j/88354391166>

To connect via phone only: +1 (646) 558 8656 | Meeting ID: 883 5439 1166

6:30 PM – Call to Order

1. Agenda review
2. Notes from the Selectboard Chair
3. Town Manager report
4. Committee and commission reports
5. Public comment
6. Approve posting of roads for overweight vehicles during mud season
7. Review and sign 2026 road mileage certificate
8. Adoption of the Service Agreement with the Thetford Volunteer Fire Department
9. Possible adoption of penalties for zoning permit violations

7:00 PM – Candidates Forum

10. Pre-town public informational hearing including the Town Manager's presentation with graphics on the budget
11. Warrants
12. Adjourn

TOWN OF THETFORD

POSTING OF ROADS

In order to prevent the abuse of town highways, the Town has posted special weight limits in effect from March 1st, 2026, to May 15th, 2026 (or until posting signs are removed) as follows:

Town Highways (Classes 2,3, and 4)	
Two-axle trucks	15,000 lbs.
Three-axle trucks	18,000 lbs.
Tractor-trailer Unit	20,000 lbs.

In the Town of Thetford these restrictions shall apply to the following roads:

Academy Road	Godfrey Road	Poor Farm Road North
Amasa Bond Road	Gove Hill Road	Poor Farm Road South
Apple Tree Road	Hauger Road	Potato Hill Road North
Asa Burton Road	Houghton Hill Road	Potato Hill Road South
Barker Road	Ilsley Road	Quail John Road
Berger Road	Jackson Brook Road	Quinibeck Road
Bridge Road	Judd Road	Rabbit Road
Burnham Road	Lakeshore Road	Robinson Hill Road
Buzzle Bridge Road	Latham Road	Sanborn Road
Cadwell Road	Library Road	Sawnee Bean Road
Campbell Flats Road	Lower Bailey Road	Schoolhouse Hill Road
Cider Mill Road	Lower Cream Street	Stevens Road
Clay Road	Main Street	Stowell Road
Cobble Hill Road	Miller Pond Road	Tefft Road
Colby Road North	Mud Pond Road	Turnpike Road North
Colby Road South	New Boston Road	Turnpike Road South
Cranberry Hill Road	Norford Lake Road	Ulman Road
Cream Street	Old Stone Road	Upper Bailey Road
Cross Street	Old Strong Road	Van Norden Road
Ely Road	Pavilion Road	Vaughan Farms Road
Evans Road	Pero Hill Road	West Fairlee Road
Five Corners Road	Phelps Road	Whippoorwill Road
Garey Road	Picknell Road	

**So ordered by the Town of Thetford Selectboard on February 23, 2026.
Brian Story Town Manager**

District 4
Certcode 0911-0

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2026**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2026 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of **THETFORD** in **ORANGE** County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000	<input type="text"/>	<input type="text"/>	<input type="text"/>	0.000
Class 2	14.230	<input type="text"/>	<input type="text"/>	<input type="text"/>	0.000
Class 3	48.80	<input type="text"/>	<input type="text"/>	<input type="text"/>	0.000
State Highway	26.335	<input type="text"/>	<input type="text"/>	<input type="text"/>	0.000
Total	89.365	<input type="text"/>	<input type="text"/>	<input type="text"/>	0.000
* Class 1 Lane	0.000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
* Class 4	9.49	<input type="text"/>	<input type="text"/>	<input type="text"/>	0.000
* Legal Trail	0.00	<input type="text"/>	<input type="text"/>	<input type="text"/>	

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees: _____

Signature of T/C/V Clerk: _____ Date Filed: _____

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: _____
Representative, Agency of Transportation

DATE: _____

Thetford

Fire and Emergency Services Agreement

WHEREAS, the Town of Thetford, Vermont (“Town”) and the Thetford Volunteer Fire Department, Inc. (“Department”) have previously entered into a Memorandum of Agreement dated May 15, 1995 (“Prior Agreement”) pursuant to which the Department provides certain emergency response services to the Town; and

WHEREAS, the Town and the Department wish to amend and restate the terms of the Prior Agreement by entering into this new, superseding Agreement;

NOW THEREFORE, on this _____ day of _____, 20__ the Department and the Town have agreed as follows:

- 1) The Department shall provide the Town with firefighting and emergency services on an annual basis commencing this date. Such services shall be provided as needed and when needed, consistent with the Department’s manpower, equipment, training, and resources.
- 2) The term of this Agreement shall be continuous and may be terminated by either party upon one hundred eighty (180) days’ advance written notice.
- 3) During the term of this Agreement, the Department shall have the right to enter into mutual aid compacts with other municipalities or organizations, provided that fire fighting and emergency services rendered by the Department shall not be impaired.
- 4) As consideration for firefighting and emergency services furnished under this agreement, the Department shall receive from the Town annually a sum of money in the form of a budget appropriation approved by the Town, or in the form of an appropriation out of other funds of the Town under the control of the Town or its legislative body, or a combination of both.
- 5) If this agreement is terminated, the Town will owe a portion of the annual appropriation equal to the portion of the year where services were provided by the Department.
- 6) Nothing in this Agreement shall be construed so as to impose any obligation or liability upon the Town of the payment of any debt incurred by the Department, nor shall the Town be liable in any way for any act, error or omission attributable to the Department.
- 7) The parties hereto reserve the right to modify, clarify and alter the terms of this Agreement, by mutual agreement in writing, from time to time and as circumstances and conditions dictate.

TVFD draft of December 12, 2025, marked against the draft provided by the Town

- 8) This Agreement supersedes and replaces the Prior Agreement and contains the entire agreement between the parties with respect to the subject matter hereof.

Town of Thetford,
by its Selectboard

Thetford Volunteer Fire Department, Inc,
by its Board of Trustees

Memorandum of Understanding

Agreement Regarding Fire Service Data Reporting

Dated [redacted], 2026

The purpose of this Memorandum of Understanding (“MOU”) is to outline a framework for cooperation and efficient exchange of information between the Town of Thetford, Vermont (“Town”) and the Thetford Volunteer Fire Department, Inc. (“TVFD”).

I. Mutual Understanding

TVFD and the Town have entered into a Thetford Fire and Emergency Services Agreement dated [redacted], 2026, pursuant to which TVFD provides fire protection and emergency response services to the Town (“Agreement”).

The parties desire to periodically exchange information regarding emergency services, to the extent permitted by law and consistent with applicable rules and conventions of medical ethics.

The Town understands that information about the services provided by TVFD, including aggregate information about emergency incidents to which TVFD responds, has historically been, and will continue to be, made available at TVFD’s public Board of Trustees meetings.

The Town acknowledges that, while TVFD may pay for software and other solutions designed to facilitate the production of periodic reports, tracking and generating information about its emergency responses is a significant administrative undertaking that requires additional time and effort from TVFD’s volunteers and Chief.

If the TVFD Board of Trustees should vote to dissolve TVFD, the Town-funded assets of TVFD will be donated to the Town.

The term of this MOU will be 10 years from the date first stated above.

II. Cooperation

The parties intend to further the purposes of this MOU by making their best efforts to take the following steps:

- i. TVFD will provide quarterly reports to the Town Manager with aggregate information regarding the number and nature of emergency incidents to which TVFD responded during the quarter and/or year-to-date, as categorized under the National Emergency Response Information System (“NERIS”). TVFD will also provide a quarterly report with aggregate information regarding the number of TVFD personnel that responded to emergency incidents during such period.
- ii. If the Town desires additional or more frequent information about the services provided by TVFD, the Town Manager may request that information.
- iii. The Town will inform TVFD’s Chief or Board of Trustees of any concerns or complaints received by the Town relating to TVFD or the services it provides, including any such concerns or complaints raised at meetings of the Town’s Selectboard.

- iv. The Town Manager (for the Town) and TVFD's Chief (for TVFD) will serve as the primary points of contact for all communications hereunder and otherwise in relation to the Agreement.

III. Execution

Acknowledged and agreed by the parties as of the date first stated above.

Town of Thetford, Vermont

Thetford Volunteer Fire Department, Inc.

Brian Story,
Town Manager

Teo Sax,
President

FEE SCHEDULE

The following fees for Zoning Permits, Permits by the Selectboard, Subdivisions, and Town Clerk recording fees, plus, Board of Health information is effective as of **March 1, 2026**

ZONING PERMITS:

	<u>Standard Zoning Permit</u>	<u>After the fact Building fee</u>
• <u>Residential/Nonresidential Accessory Buildings 125 sf or greater or any size with utilities</u>	\$110 +	\$220+ \$15 Recording Fee
• <u>Accessory Buildings smaller than 125 sf with no utilities</u>	\$60 +	\$120+ \$15 Recording Fee
• <u>Residential/Nonresidential Additions to Existing Structures</u>	\$135 +	\$170+ \$15 Recording Fee
• <u>Decks and Unenclosed Porches. (Includes lean-tos)</u>	\$35 +	\$70+ \$15 Recording Fee
• <u>Home Business</u>	\$30 +	\$15 Recording Fee
• <u>Mobile Homes</u>	\$150 +	\$300+ \$15 Recording Fee
• <u>Permitted Change of Use only</u>	\$35 +	\$15 Recording Fee
• <u>Public Hearing Fee (for DRB applications)</u>	\$150 +	\$60 Recording Fee
• <u>New Residential/Nonresidential Structure</u>	\$300 +	\$600 \$15 Recording Fee
• <u>Temporary Permit</u>	\$40 +	\$15 Recording Fee
• <u>Driveway Permits (includes VT E9-1-1 Assignment)</u>	\$75	\$150
• <u>Appeals of Zoning Administrator Action</u>	\$50	
• <u>Signs</u>	\$35	\$70.00+ \$15 Recording Fee

SUBDIVISION APPLICATION FEES:

▪ <u>Boundary Line Adjustments</u>	\$120 + \$15 Recording Fee
▪ <u>All Subdivisions</u>	\$100 Per Lot + \$75 Recording Fee
▪ <u>Planned Unit Developments (PUD)</u>	\$100 Per Unit + \$65 Recording Fee

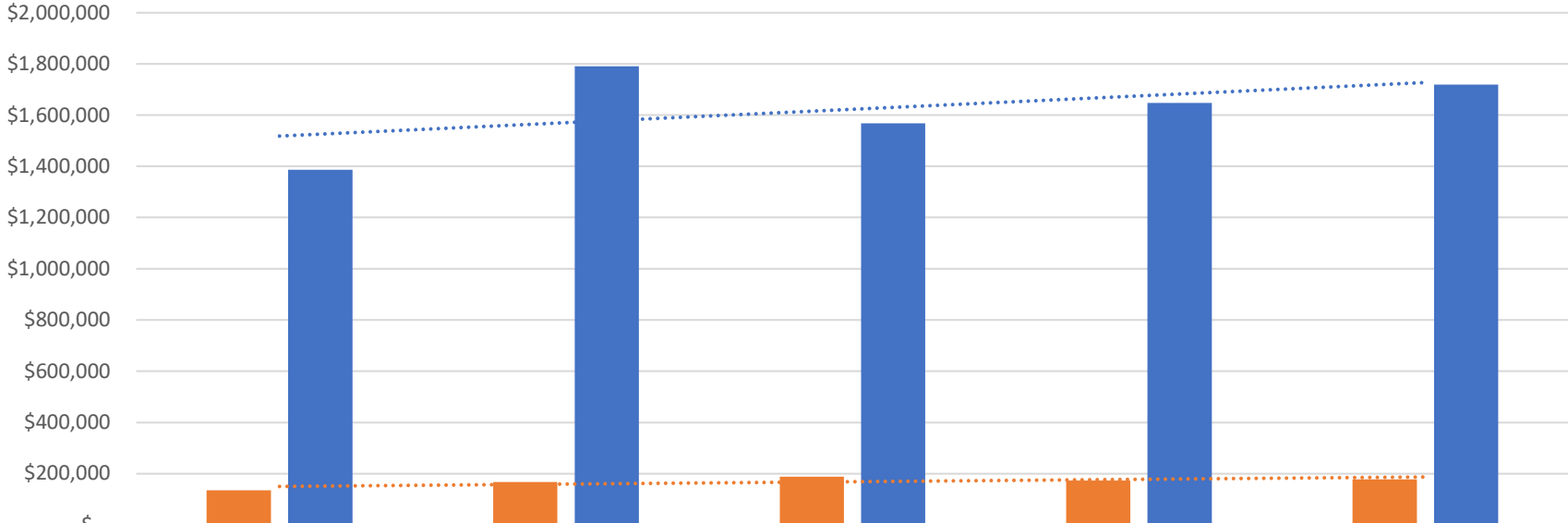
PERMITS BY THE SELECTBOARD:

- New Street Name Hearing (E9-1-1)

BOARD OF HEALTH

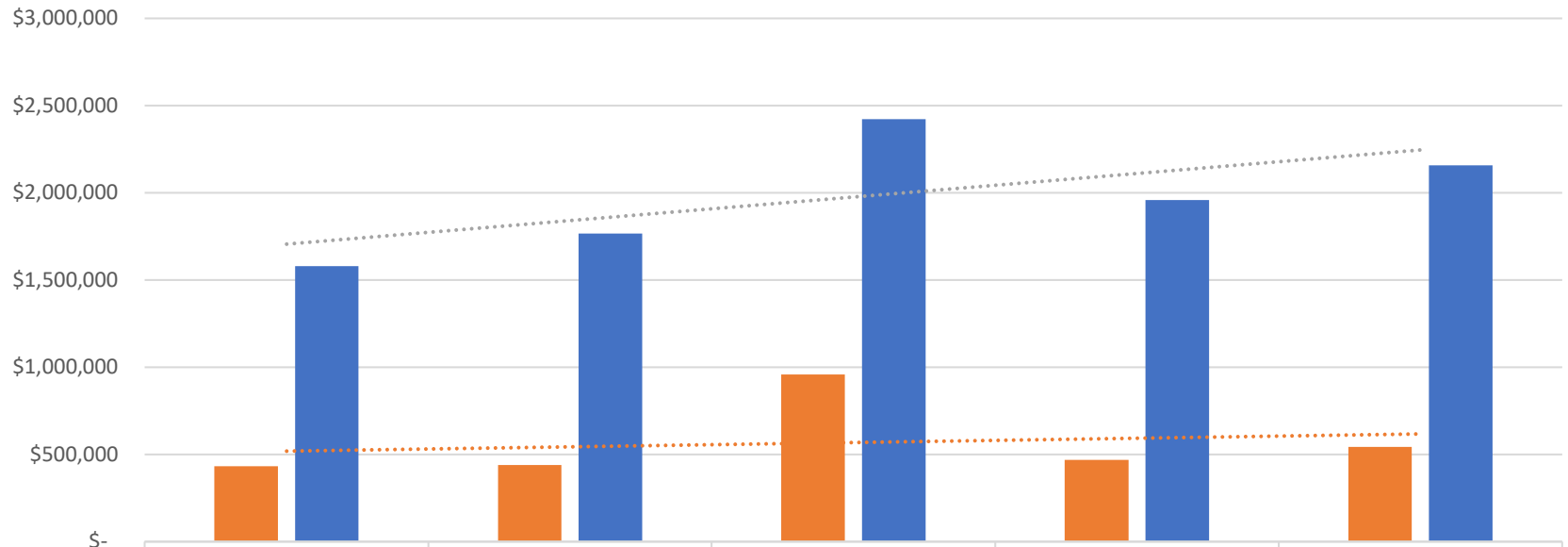
PLEASE NOTE: Effective July 1, 2007, municipal septic ordinances have been superseded by state regulations; local permits are no longer issued, and you may need State permits. Please call the Permit Specialist at 802-828-5034 with questions about septic system rules. The complete rules are also available at: www.anr.state.vt.us

Highway Revenue Versus Expense 2022-2026



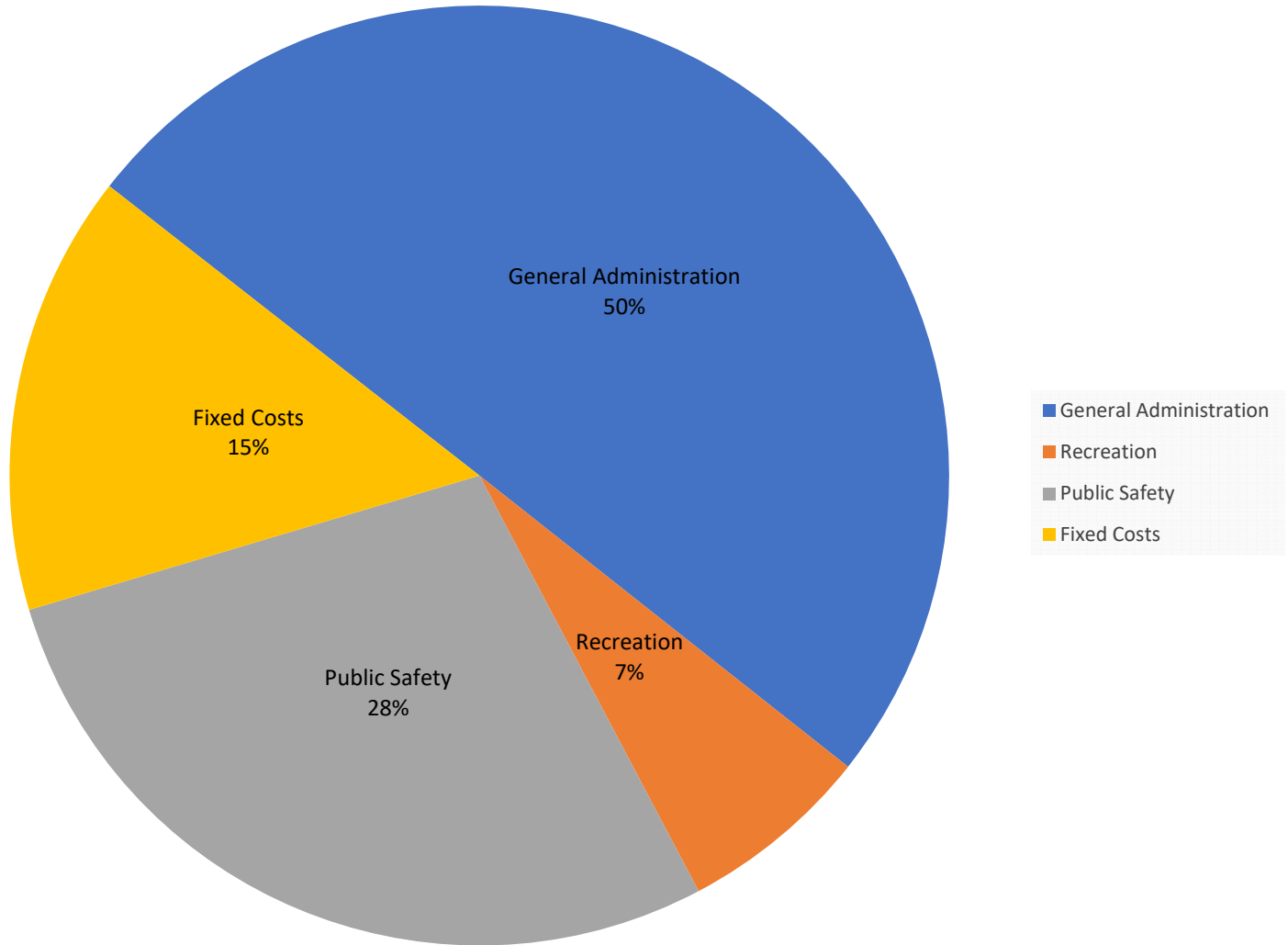
	2022	2023	2024	2025	2026
Highway Revenue	\$134,400	\$167,900	\$187,900	\$173,900	\$177,900
Highway Expense	\$1,386,746	\$1,791,188	\$1,568,486	\$1,647,668	\$1,720,291

General Fund Revenue Versus Expense 2022-2026

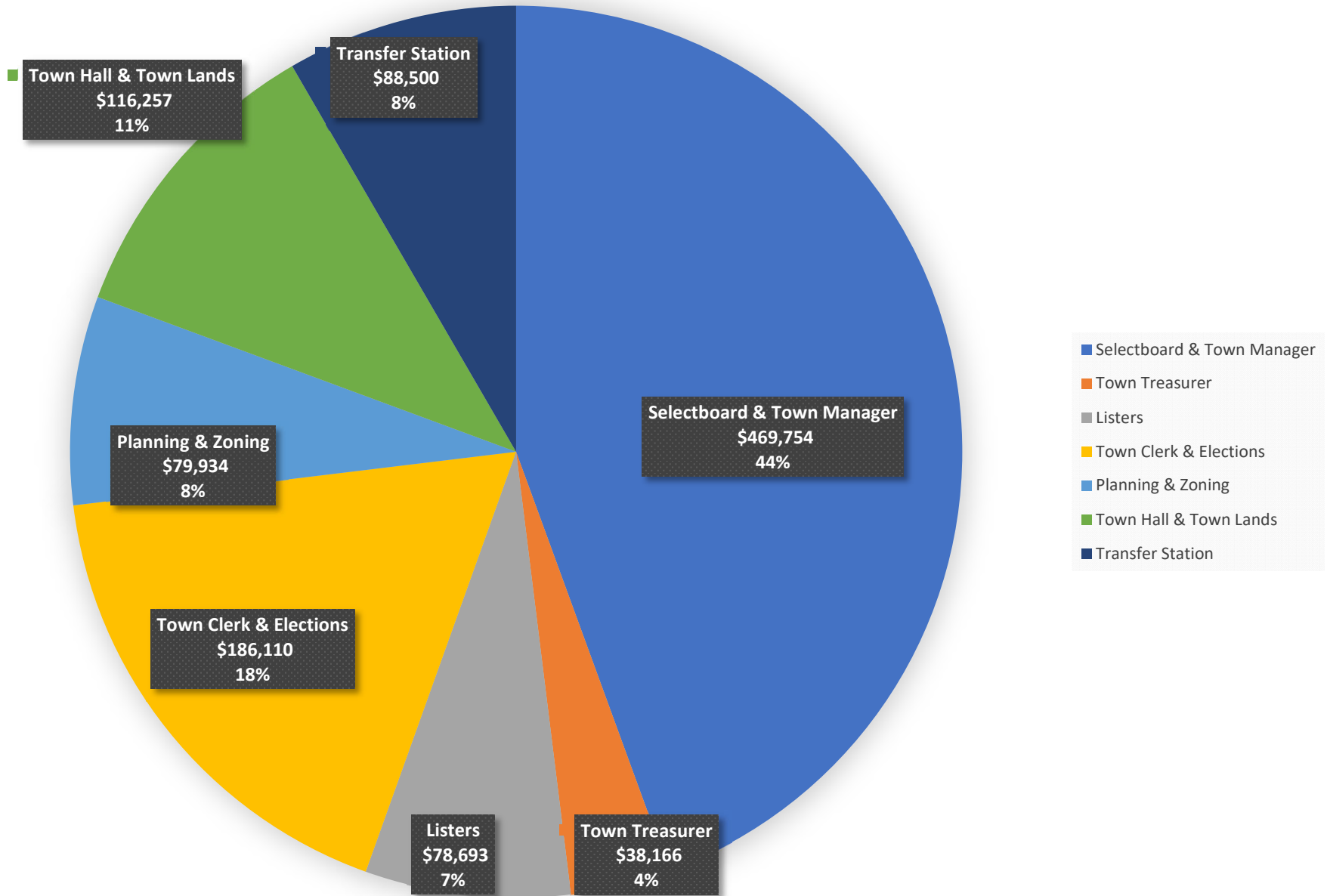


	2022	2023	2024	2025	2026
General Fund Revenue	\$432,815	\$438,956	\$958,039	\$467,717	\$541,673
General Fund Expense	\$1,578,756	\$1,766,374	\$2,420,947	\$1,958,040	\$2,157,300

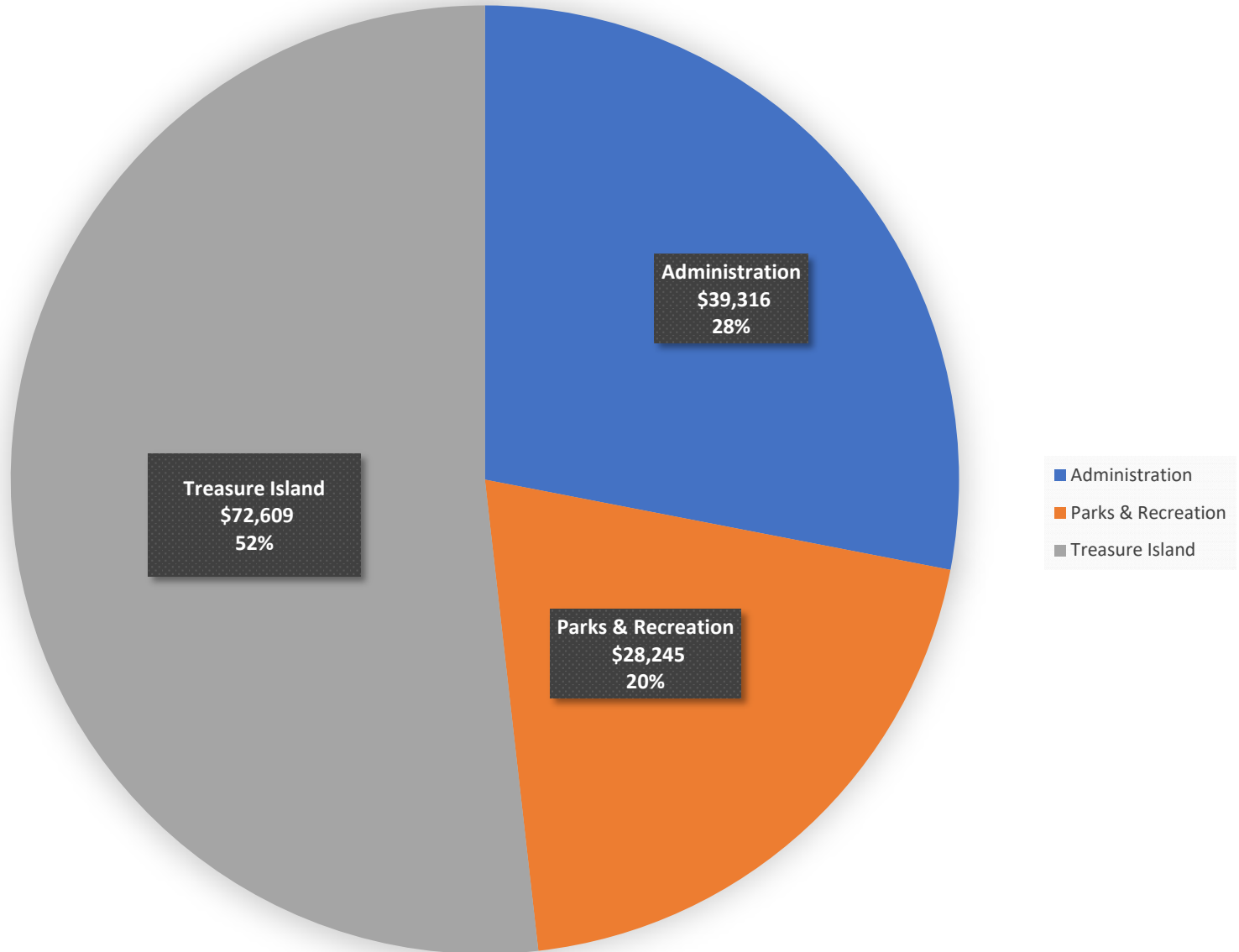
2026 GENERAL FUND EXPENSES



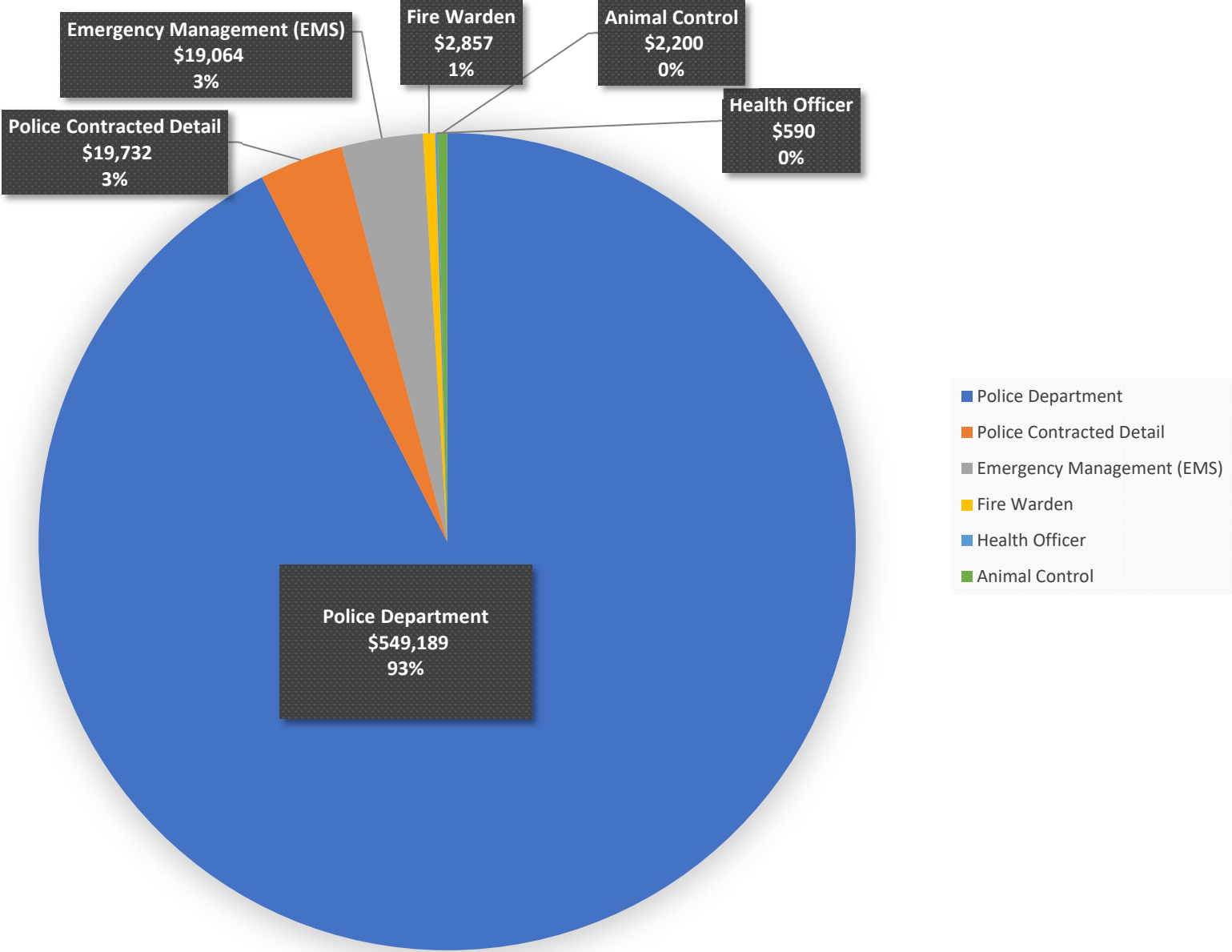
2026 GENERAL ADMINISTRATION EXPENSES



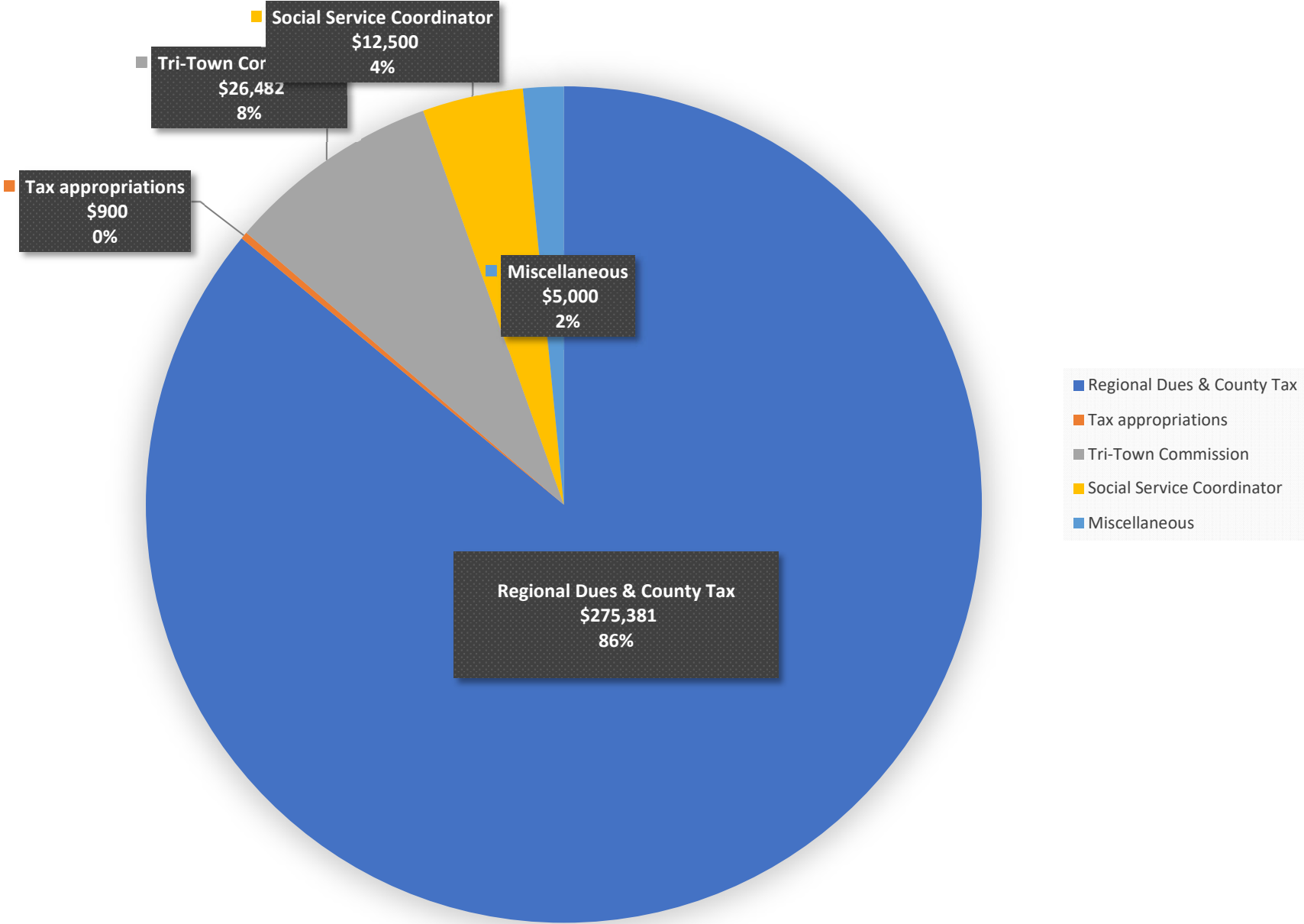
2026 RECREATION & TREASURE ISLAND EXPENSES



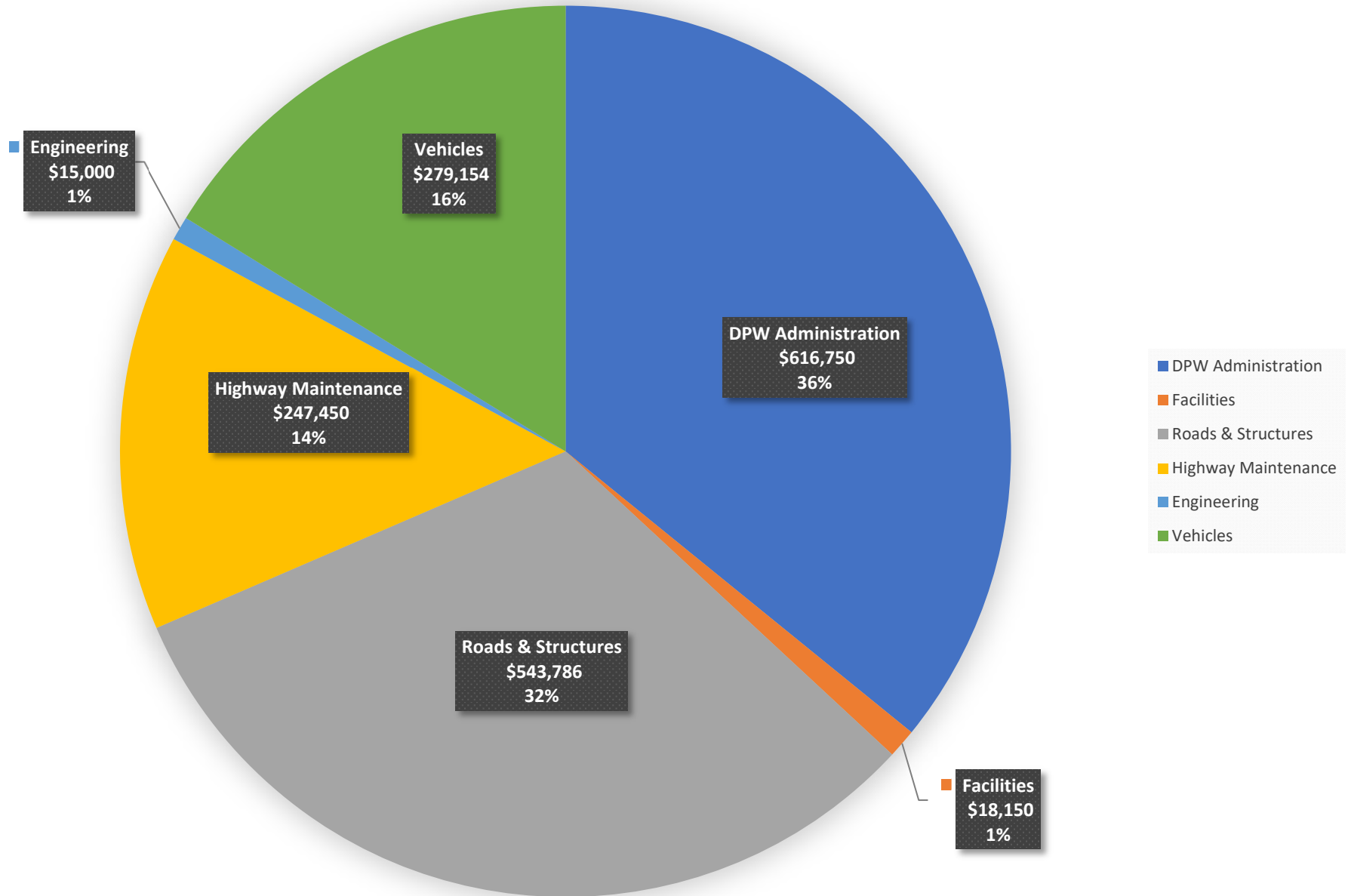
2026 PUBLIC SAFETY EXPENSES



2026 FIXED COSTS



2026 DEPARTMENT OF PUBLIC WORKS EXPENSES



Municipal Tax Rates per \$100 2018-2026

